

IDAHO Motor Carrier Information Manual



Provided by
Motor Carrier Services
PO Box 7129 • Boise, ID 83707

AGENCY REFERENCE GUIDE

Driver Licensing

ITD - Driver Services/CDL
PO Box 7129
Boise, ID 83707-1129
(208) 334-8735
E-mail: mcourtne@itd.state.id.us

Federal Heavy Vehicle Use Tax (HVUT)

ITD - Motor Carrier One Stop Shop
PO Box 7129
Boise, ID 83707-1129
(208) 334-8611

Federal Agency for HVUT
Taxpayer Assistance
550 W Fort
Boise, ID 83724
(800) 829-1040

Financial Services Including Motor Carrier Suspensions and Installment Payments

ITD - Revenue Operations Unit
PO Box 7129
Boise, ID 83707-1129
(208) 334-8770

International Fuel Tax Agreement (IFTA)

Idaho State Tax Commission - IFTA Section
PO Box 36
Boise, ID 83722
(208) 334-8692

Motor Carrier Vehicle Registration

ITD - Motor Carrier One Stop Shop
PO Box 7129
Boise, ID 83707-1129
(208) 334-8611

Operating Authority

Federal Motor Carrier Safety Administration
400 7th Street SW
Washington, DC 20590
(202) 358-7028
(208) 334-1842 (Boise, Idaho)

Oversize and Overweight Loads

ITD - Permits
PO Box 7129
Boise, ID 83707-1129
(208) 334-8420
(800) 662-7133 (in Idaho)

Safety and Hazardous Materials

Idaho State Police
PO Box 700
Meridian, ID 83680-0700
(208) 884-7220

Federal Agency for Safety and HazMat
US Department of Transportation
Federal Motor Carrier Safety Administration
3050 Lakeharbor Lane, Suite 126
Boise, ID 83703
(208) 334-1842
(800) 832-5660

Trip & Temporary Increase Registered Gross Weight Permits

ITD - Ports of Entry Headquarters
PO Box 7129
Boise, ID 83707-1129
(208) 334-8688

IDAHO PORTS OF ENTRY LOCATIONS

Cotterel Port of Entry (208) 334-4494
I-84, MP 229
6 miles South of I-84/I-86 Interchange

East Boise Port of Entry (208) 334-3272
Interstate 84, East of Boise

Hollister Port of Entry (208) 734-5370
US 93, 21 Miles South of Twin Falls

Huetter Port of Entry (208) 769-1551
600 W. Prairie Avenue
Coeur d'Alene, ID 83814

Inkom Port of Entry (208) 775-3322
I-15, 8 Miles South of Pocatello

Lewiston Port of Entry (208) 799-5080
US 12 and US 95
Lewiston, ID 83501

Sage Junction Port of Entry (208) 228-3636
I-15, 8 Miles North of Roberts

TELEPHONE LIST



Motor Carrier One Stop Shop	(208) 334-8611
One Stop Shop E-mail Address	onestop@itd.state.id.us
(non-renewal transactions)	
One Stop Shop Registration Fax Service	(208) 334-2006
(non-renewal transactions)	
Motor Carrier Services Web Site	http://www2.state.id.us/itd/dmv/mc.htm
Hazardous Materials Endorsements — One Stop Shop	(208) 334-8630
Hazardous Waste Permits — One Stop Shop	(208) 334-8621
Motor Carrier Audit Unit HELP Line	(208) 334-8645
Motor Carrier Installment Payments and Suspense	(208) 334-8770
Commercial Drivers License	(208) 334-8294
Federal Department of Transportation	(208) 334-1842
Federal Motor Carrier Safety Administration	
Washington, DC	(202) 358-7028
Boise, Idaho	(208) 334-1842
Idaho State Police — Motor Carrier Safety Assistance Program	(208) 884-7220
(MCSAP)	
Idaho State Tax Commission, Taxpayer Services.....	(208) 334-7660
International Fuel Tax Agreement (IFTA), One Stop Shop ...	(208) 334-8692
IFTA, Toll Free	(800) 972-7660
Internal Revenue Service — Heavy Vehicle Use Tax	(800) 829-1040
Permits - Oversize and Overweight	(208) 334-8420
.....	(800) 662-7133
Port of Entry Headquarters	(208) 334-8688
Trip and Temporary Increase Registered GVW Permits	(208) 334-8688
Title Assistance	(208) 334-8663

Also see *Agency Reference Guide* inside the front cover of this manual

7/01

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MOTOR CARRIER ONE STOP SHOP SERVICE

The Motor Carrier One Stop Shop issues identification to carriers operating into, out of, or through Idaho. Services are available to assist carriers with registration and related needs and to help them operate legally.

Counter Services, Hours and Location

Location and Express Mail Address

Motor Carrier One Stop Shop

3311 W. State St.

Boise, ID 83703

Counter hours are Monday through Friday, 8:30 a.m. to 4:30 p.m. Mountain Time. Transactions that cannot be completed by 4:30 p.m. will be available for pick up by noon the next business day.

Appointments can be scheduled with the person who handles your account by calling (208) 334-8611.

During peak renewal times, it may not be possible to process your renewal application while you wait. Be sure to file renewal applications within the designated time frames.

Services

- Motor carrier registrations and assistance
- Federal Heavy Vehicle Use Tax (HVUT) transactions
- Idaho IFTA (International Fuel Tax Agreement) permits
- Temporary Registration/Fuel Permit
- Temporary Increase Gross Weight Permits
- Hazardous Waste Permits and Hazardous Materials Endorsements
- Oversize and overweight permits
- Installment payments
- SSRS applications
- Title transactions at an adjoining counter
- Hunters Permit



Mail Service

Motor Carrier One Stop Shop

PO Box 7129

Boise, ID 83707-1129

Any type of transaction can be completed by mail. Mailed-in applications are normally processed within one to two days, except during peak renewal times.

All renewal applications must be submitted by mail or dropped off at our customer service counter,

along with the prerequisite paperwork. Incomplete applications are returned or held. A letter is sent explaining what is needed, along with other information that may be helpful in solving the problem as quickly as possible. An application is not considered "received" until it is correct.

Phone Service

(208) 334-8611



The One Stop Shop phones are answered from 8:30 a.m. to 5 p.m. Mountain Time. Employees can answer questions and provide information on registration and related requirements. We also accept credit card or verifiable check information for payments of billings over the telephone. See the *Fees and Payments* section, Page 11.

The One Stop Shop accepts registration information over the phone for some types of transactions. This normally includes changes to existing registrations where no additional paperwork is needed. When you call for information, ask if your transaction qualifies for this service.

Fax Services



Faxes Directly to Boise

Fax number for carrier use: (208) 334-2006

Paperwork may be faxed directly to Boise for applications on newly-acquired vehicles and for changes to current registrations. Our fax machine accepts paperwork 24 hours a day. Every effort is made to process paperwork the same day if it is received by 12:00 noon; paperwork received after 12:00 noon may be processed the next work day.

Renewal applications (any vehicle registered to the same account the previous registration year) cannot be submitted or processed by fax.

Please include a cover sheet explaining what you want done, method of payment, and whether a Temporary Vehicle Clearance (TVC) will be needed. There is a \$10.00 charge for each TVC in addition to the regular registration and/or administrative fees.

If all information is included and the fees paid, the identification can be ready for pick-up at the counter, mailed, or a TVC can be faxed.

Fax Service via Ports of Entry

8:30 to 4:00 Mountain Time, Monday through Friday

Applications completed at Ports of Entry are faxed to Boise by the port employee. A One Stop Shop employee verifies the prerequisites and processes the application while you wait at the Port. A TVC and the amount due are faxed to the Port. The Port employee collects the fees due and releases the TVC. When fees are transmitted from the Port, permanent identification is mailed if all information is complete.

A maximum of four (4) vehicles can be processed per company, per day, via port fax.

Renewal applications or information requested by our office on renewal vehicles (any vehicle registered to the same account the previous registration year) cannot be submitted through the Port of Entry. To eliminate some time and paperwork for carriers who are at a Port of Entry, we can frequently take registration information directly over the phone. Ask the Port Inspector or call our office to see if your transaction qualifies for this service.

Renewals are not processed by phone.

Fax Service via County Assessor's Office

Council, Phone (208) 253-4272

Salmon, Phone (208) 756-3116

The county licensing offices in Salmon and Council can process non-renewal (first time) commercial vehicle applications, including IRP, through the county location via fax to Boise. Applications to register newly-acquired (non-renewal) vehicles and changes for currently registered vehicles are

processed Monday through Friday, 8:30 to 4:00 Mountain Time. Payment can be made by check, money order or credit card. Cash cannot be accepted. Similar services may become available in other counties depending on the public's interest in and need for such a program.

E-mail Service and Web Site

E-mail address: onestop@itd.state.id.us

Web Site: <http://www2.state.id.us/itd/dmv/mc.htm>

The One Stop Shop has E-mail service for the following: information requests, replacement identification, weight changes, add jurisdictions, hazmat endorsements, and miscellaneous changes.

Service time is: in by 12:00 noon, out by 5:00; in by 5:00, out by 12:00 noon the next working day. See the section on *Fees* for payment information. (Renewals are not processed via E-mail.)

FULL FEE PROGRAM

Phone (208) 334-8611

Full Fee is a program for issuing registrations on which Idaho's "full" registration fees are charged, on a January-through-December basis, in accordance with Idaho Code 49-434. Fees are reduced by 1/12 monthly for power units licensed later in the calendar year.

Commercial vehicles weighing 8,001 through 26,000 pounds can be licensed through the One Stop Shop or through the local county assessor's office. At their discretion the county assessors may license commercial vehicles through 60,000 pounds. Idaho-based vehicles over 26,000 pounds must be licensed through the One Stop Shop.

Idaho farm vehicles 60,000 pounds or less must be licensed at the county assessor's office. Idaho farm vehicles over 60,000 pounds must be licensed through the One Stop Shop.

Non-Idaho-based carriers may choose to fully register vehicles based in other jurisdictions to operate in Idaho if they are not eligible for other types of licensing and/or they do not want to purchase trip permits.

Transaction Forms and Processes

A Full Fee Application for Registration should be filled out listing all vehicle information for each power unit and trailer to be licensed for Idaho only. The application is shown on Page 31 and may be copied and completed. Step-by-step instructions are on Page 32.

Changes to existing Full Fee registrations can be made through the mail by a written request, by phone request, or by fax and E-mail.

Include a copy of the current registration and contact the One Stop Shop to determine applicable fees before mailing. See *Motor Carrier One Stop Shop Service* starting on Page 1.

All renewals must be done directly through the One Stop Shop either by mail or at the counter.

Submitting Paperwork

Applications to register newly-acquired (non-renewal) vehicles can be completed at a Port of Entry, at the county licensing offices in Salmon and Council, or they may be mailed, faxed or brought to the One Stop Shop counter.

Be sure to submit all applicable paperwork, which may include the following:

- Application for Registration, or change request.
- Copy of title or title application for newly-acquired vehicles. In most cases, vehicles can

be issued a Temporary Vehicle Clearance with a bill of sale if the title paperwork cannot be processed immediately. (See the Titles information on Page 12.)

- Submit fees (see pages 11, 34 and 35) with the application forms. You may call to find out the total amount due. Do not combine registration fees with fees for any other agency.
- Form E Insurance Certificate must be on file with the One Stop Shop for carriers hauling intrastate, for-hire, non-exempt commodities. (See the information on Page 18.)

Mileage for Full Fee Vehicles Over 60,000 Pounds

When licensing Full Fee power units over 60,000 pounds, the registration fees are based on mileage driven during the preceding July through June mileage period.

If the vehicle had actual mileage during the preceding July through June period, that mileage must be listed.

If the vehicle did not have actual mileage during the preceding July through June period, mileage may be estimated according to the guidelines on Page 33.

Mileage records must be maintained for vehicles over 60,000 pounds for audit purposes.

Renewal Notices

Courtesy renewal notices are mailed in September to allow plenty of renewal time prior to the December 31 expiration. The renewals should be returned with payment of fees and other required paperwork by the required date as indicated in the packet.

Read the renewal instructions and use the checklist to be sure paperwork can be processed the first time through. Call our office if you have any questions. Extensions and Temporary Vehicle Clearances are not issued on renewal registrations.

Options for Trailers

There are four options for licensing trailers in Idaho. The Full Fee Application for Registration should be clearly marked to indicate the option that is chosen.

1. One-year annual. The registration expires December 31 each year.
2. Seven-year annual. The registration expires December 31 of the 7th year.
3. One-year staggered. Carriers with IRP fleets may register their fully-licensed trailers with an annual expiration date that corresponds with their IRP fleet expiration date.
4. Seven-year staggered. Carriers with IRP fleets may register their fully-licensed trailers for 7 years with an expiration date that corresponds with their IRP fleet expiration date.

Carriers choosing the 7-year option pay the 7-year registration fee (\$105.00, plus \$4.00 administrative fee and \$3.00 plate fee), and obtain a plate and registration valid for seven years. This saves \$24.00 in fees and omits the need to register the trailer each year. Validation stickers are not issued with the 7-year plate.

The California trailer-registration requirement will end December 31, 2001. Fleets with trailers operating into California prior to January 1, 2002, may choose to trip permit or remain apportioned until the next renewal.

The Wyoming trailer registration requirement ended August 1, 2001.

INTERNATIONAL REGISTRATION PLAN (IRP)

Phone (208) 334-8611

IRP is a registration option for interstate operations (across the state line). This is a cooperative agreement that includes forty-eight states, nearly all the Canadian Provinces, and the District of Columbia. Idaho-based carriers are generally eligible to register under the IRP if they:

- operate in two or more IRP jurisdictions
- have an Idaho business location, with a person or persons conducting the fleet registrant's business
- have a publicly-listed Idaho phone number in the registrant's name
- accrue mileage in two or more IRP jurisdictions

Carriers may register for all IRP jurisdictions in which they travel and pay a portion of each jurisdiction's fees based on the miles traveled. Idaho collects and forwards the registration fees for each requested jurisdiction as listed on the Idaho cab card. In some cases it may be necessary to obtain additional permits in member jurisdictions to meet requirements other than registration.

At the time of registration or renewal, the One Stop Shop will verify that you have a publicly-listed telephone number for the name you have indicated as the "registrant" and that it is located at the business address listed. Further verification of these requirements will be made periodically such as at the time of audit or when processing registration requests or changes.

"Apportionable Vehicle" means any vehicle, except recreational vehicles, vehicles displaying restricted plates, city pick up and delivery vehicles, buses used in transportation of chartered parties, and government-owned vehicles, *used or intended for*

use in two or more member jurisdictions that allocate or proportionally register vehicles and is used for the transportation of persons for hire or designed, used or maintained primarily for the transportation of property and:

1. Is a power unit having two axles and gross vehicle weight or registered gross vehicle weight (GVW) in excess of 26,000 pounds; or
2. Is a power unit having three or more axles, regardless of weight; or
3. Is used in combination, when the weight of such combination exceeds 26,000 pounds GVW. Vehicles, or combinations, with a gross vehicle weight of 26,000 lbs. or less, two-axle vehicles, and buses used in transportation of chartered parties may be proportionally registered at the registrant's option.

Refer to *Options for Trailers, Page 4.*

Submitting Paperwork

IRP registration authority for newly-acquired vehicles and changes to current registrations can be obtained via fax through Idaho Ports of Entry, via fax through the county licensing offices in Salmon and Council, at the Boise One Stop Shop counter, by private fax or through the mail. Some transactions can also be processed via E-mail. See Pages 1 and 2 on services available.

The *IRP Application, Schedule A*, Page 36, is used for adding or deleting vehicles and for most changes that affect other jurisdictions.

Mileage Schedule B, Page 38, provides carrier information and mileage figures. Only one Schedule B per year, per fleet, is needed unless jurisdictions are added or new fleets are established. The IRP exhibits may be copied and used.

Renewals

IRP registrations expire on a monthly staggered basis. Renewal packets are mailed approximately three (3) months prior to the expiration date. The packets contain preprinted renewal forms, blank application forms, an instruction checklist, and other renewal documents. All documents should be reviewed carefully. The registrant is responsible for supplying correct mileage data and for verifying that the preprinted information is correct.

Submit renewal paperwork within the time frames indicated in the instructions. We cannot fax billings or call with amounts due.

Renewals and supporting paperwork cannot be submitted via fax, via E-mail, at ports of entry or at the county. Renewal vehicles are not eligible for temporary vehicle clearances.

New Accounts

To establish an Idaho-based IRP fleet, you will need to provide the following information:

- Physical street address in Idaho. Post Office boxes may be used for the mailing address only.
- Publicly-listed Idaho telephone number at the physical street address and in the registrant name.
- The jurisdictions for which you wish to register.
- Mileage for the above jurisdictions - actual miles are required after the first year of operation for the 'preceding year.' If you were based in another jurisdiction, you must provide actual miles. Upon renewal, all second-year estimates will be computed over 100%.
- Complete vehicle information.
- Ownership documents for each vehicle. See *Titles*, Page 12.
- Motor carriers who have vehicles over 26,000 pounds, powered by special fuels (fuels other than gasoline), should apply for a fuel tax permit (IFTA) although trip permits for fuel can be purchased. See the *International Fuel Tax Agreement*, Page 14.
- Proof of payment or suspension of the *Federal Heavy Vehicle Use Tax*, Page 13, for vehicles 55,000 lbs. or more.
- Motor carriers who plan to operate interstate, for hire, hauling non-exempt commodities must apply for Federal Operating Authority from the Federal Motor Carrier Safety Administration and then apply for the Single State Registration System (SSRS) receipt through the One Stop Shop. See *SSRS and Operating Authority*, Pages 16 to 18.

If you are new to IRP, estimated miles are acceptable for jurisdictions not previously operated if accompanied by a detailed explanation of how the estimated figures were calculated or you may use the One Stop Shop Estimated Mileage Chart (see page 39). You cannot declare "zero" miles for a requested jurisdiction.

If you aren't sure you will travel in a jurisdiction, or if you will only travel once or twice, it may be more economical to trip permit. Once you have registered for a jurisdiction it cannot be removed for that registration year. No refund is issued if you request a jurisdiction but do not operate there.

"Preceding year" means the period of twelve consecutive months immediately prior to July 1 of the year immediately preceding the commencement of the registration or license year for which apportioned registration is sought.

Note: The above requirements are part of the IRP agreement and Idaho must comply.

Addresses and telephone numbers for all IRP jurisdictions are listed on Pages 29 and 30.

IRP Record-Keeping Requirements and Audits

Provisions of the IRP agreement require the registrant to preserve the records upon which the apportioned application is based for a period of three years after the close of the registration year. Carriers need to keep all summaries and source documents that support the miles entered on their IRP application. IRP records are subject to audit. Summaries should show total miles by state and be supported by a source document containing the following information:

1. Date of trip (starting and ending)
2. Trip origin and destination
3. Route of travel and/or beginning and ending odometer or hubometer reading of the trip.
4. Total trip miles
5. Mileage by jurisdiction
6. Unit number or vehicle identification number
7. Vehicle fleet number
8. Registrant's name

The information recorded on the Individual Vehicle Mileage Record (IVMR) must be accurate and readable. The mileage figures to be entered on the IVMR can be obtained from various sources such as odometer and/or hubometer readings, state maps, standard mileage guide, or a household goods mileage guide, as long as the method used is accurate and consistent.

In recording the actual mileage of an apportioned vehicle, the registrant must record all movement (interstate and intrastate) including loaded, empty, dead-head and/or bobtail miles. All miles generated by apportioned units while operating on trip permits must also be recorded.

Changes to IRP Fleets or Vehicles

Your Idaho Motor Carrier Account for IRP purposes will consist of one or more fleets. Each fleet is established with jurisdictions unique to that fleet. Your fleets should be numbered consecutively (beginning with 001) and should have the same expiration month. You cannot remove jurisdictions from a fleet during the registration year. However, jurisdictions can be added at any time (see Item 10).

It is very important that you reference the correct fleet number when making changes, additions or deletions. If you have more than one Idaho motor carrier account number, you will not receive registration fee credits when transferring vehicles from one account to another.

As a general rule, changes can be submitted using the options and services at the beginning of this manual. Telephone or E-mail options are not available for changes where additional documentation (HVUT, proof of purchase, etc.) is required.

Following is information applicable to the more common changes. If your particular situation isn't shown, please call the One Stop Shop for assistance.

1. **Adding a vehicle to an existing fleet:** Refer to the *Licensing Prerequisites*, Pages 12 to 18, to ensure you have all the required documents for the new vehicle. This vehicle will be registered to operate in the previously established jurisdictions using those mileage percentages. If the jurisdictions will be different, see Item 2. If the vehicle is replacing an existing vehicle, see Item 3 or 4.
2. **Adding a vehicle to a new fleet:** Mileage for each requested jurisdiction must be declared. See *Idaho IRP Mileage Requirements*, Page 39. Refer to the *Licensing Prerequisites*, Pages 12 to 18, to ensure you have all the required documents.
3. **Replacing a vehicle, same fleet:** Refer to the *Licensing Prerequisites*, Pages 12 to 18, to ensure you have all the required documents for the new vehicle. This vehicle will be registered to operate in the previously established jurisdictions using those mileage percentages. Identification for the new vehicle will not be released until the cab card for the deleted vehicle has been returned. To apply the registration fee credit, deleted and added vehicles must be in the same fleet and on the same application. The remaining Idaho fee will credit.

- Not all jurisdictions allow credit from a deleted to an added vehicle. The license plate(s) will transfer if the vehicle type is the same. If the replacement vehicle will not operate in the same jurisdictions, see Item 4.
4. **Replacing a vehicle, different fleet:** The newly-acquired vehicle is not eligible for a credit from the replaced vehicle. You have the option of waiting to delete the replaced vehicle until another vehicle is added to that fleet or deleting that vehicle and, if sold, receiving a refund of the remaining portion of registration fees.
 5. **Moving a vehicle from one fleet to another (both fleets are established):** The vehicle must be deleted from the current fleet, then added to the other fleet. This vehicle will then be registered to operate in the previously established jurisdictions using those mileage percent ages. The remaining Idaho fees from the old fleet will credit and the license plate(s) will transfer. Some jurisdictions will recharge fees. Fleet transfers are not available to carriers who have fleets with different expiration dates.
 6. **Moving a vehicle from one fleet to another (new fleet not established):** Mileage for each requested jurisdiction in the new fleet must be declared (see *Idaho IRP Mileage Requirements*, Page 39). The vehicle must be deleted from the current fleet, then added to the new fleet. This vehicle will then be registered to operate in the new fleet's jurisdictions using those mileage percentages. The new fleet will be assigned the same expiration date as the other fleet(s). The remaining Idaho fees from the old fleet will credit and the license plate(s) will transfer. Some jurisdictions will recharge fees. Fleet transfers are not available to carriers who have fleets with different expiration dates.
 7. **Transferring a vehicle from Full Fee to an existing IRP Fleet:** The vehicle will be issued apportioned license plates and will be registered for the previously established jurisdictions using those mileage percentages. The expiration date will change to match the IRP fleet expiration date. The unused portion of Full Fee registration fees will apply to the Idaho IRP registration fees. The Full Fee plate(s) and registration must be returned to receive credit for the unused portion of registration fees.
 8. **Transferring a vehicle from Full Fee to a new IRP fleet:** Mileage for each requested jurisdiction must be declared. (See *Idaho IRP Mileage Requirements*, Page 39.) Idaho miles should be actual, based on the operation of the vehicle for the previous July 1 through June 30. The new IRP fleet will assume the expiration date of any other established IRP fleet or, if new to IRP, the vehicle will be registered for 12 months. The unused portion of Full Fee registration fees will apply to the Idaho IRP registration fees. The Full Fee plate(s) and registration must be returned to receive credit for the unused portion of registration fees.
 9. **Deleting a vehicle:** The registration (cab card) must be returned when the request is submitted. If a replacement vehicle is being added at the same time, see Item 3 or 4. If sold and not replaced by another vehicle, a refund can be given for the remaining portion. The plate, cab card and proof of sale must be returned to receive a refund.
 10. **Adding jurisdictions to an existing fleet:** Mileage for each added jurisdiction must be declared (see *Idaho IRP Mileage Requirements*, Page 39). You cannot change mileage for existing jurisdictions during the registration year. The new jurisdiction(s) will be added to all active vehicles in the fleet.
 11. **Weight changes:** If the change is from a weight below 55,000 pounds to above, HVUT requirements will be in effect. Refer to the *Federal Heavy Vehicle Use Tax*, Page 13. If the change will result in more than 10% variance of weights between any jurisdictions in the fleet, an explanation of the reason for the variance will be required.
 12. **Lost Identification:** When a license plate or sticker is replaced, the vehicle registration (cab card) must also be replaced as this information appears on the document. Normally the sticker must be replaced with the license plate. We will assume you need a replacement sticker whenever a replacement plate is requested unless you specify otherwise. You will not receive the same license plate or sticker number. Replacement fees are listed in *Fees and Payments*, Page 11.

Allocated Registration One-Way Rental Vehicles

Allocated (one-way rental) vehicles are covered under provisions of the International Registration Plan (IRP). A percentage of vehicles from each one-way-rental fleet are base licensed in each jurisdiction based on the in-jurisdiction miles divided by the total fleet miles reported during the specified July 1 to June 30 reporting period. Allocated vehicles are considered fully licensed for interstate and intrastate operation in the other IRP member jurisdictions. The maximum gross weight for allocated vehicles is 26,000 pounds. Trailers are not registered under the allocated program.

For Idaho registration, an *IRP Application for Registration* and a *IRP Mileage Schedule B*, Pages 36 and 38, must be completed. Idaho's annual registration fee, based on gross weight, is collected regardless of the time of year the vehicle is licensed. Vehicles receive Idaho based plates and registration, renewed annually.

Carriers who may qualify for Allocated registration should contact the One Stop Shop at (208) 334-8611 for additional information and instructions.

Five-Year Rental Utility Trailer Registration

Rental utility trailers are covered under provisions of the International Registration Plan.

Companies engaged in the business of renting out trailers with a gross weight of 6,000 pounds or less may apply for five-year rental utility trailer plates and registration.

The number of trailers registered must equal the average number of trailers rented in or through

Idaho during the preceding year. Full Idaho fees are collected based on the trailer's gross weight. The unit must be renewed yearly, but additional identification is not issued.

Carriers who may qualify for Five-Year Rental Utility Trailer Registration should contact the One Stop Shop at (208) 334-8611 for additional information and instructions.

Household Goods Carriers

"Household Goods Carriers" are defined in the IRP as carriers handling (1) personal effects or property to be used in a dwelling; (2) furniture, fixtures, equipment, and the property of stores, offices, museums, institutions, including objects of art, displays and exhibits which because of their unusual nature or value require the specialized handling and equipment usually employed in moving household goods; and shall include owned or leased equipment and their entire service representative family.

The vehicle can be based in the base jurisdiction of the service representative or that of the carrier.

If the base jurisdiction is that of the service representatives:

- The registrant is the service representative.
- Fees will be based on the combined records of the service representative and the carrier.
- Records must be kept or made available in the service representative's base jurisdiction.

If the base jurisdiction is that of the carriers:

- The registrant is the carrier.
- Fees will be based on the combined records of the carrier and the service representative (Including any intra-jurisdiction miles).
- Records must be kept or made available in the carrier's base jurisdiction.

Buses

"Bus" is defined in the IRP as a motor vehicle designed for carrying more than 10 passengers and used for the transportation of persons.

Motor bus carriers may declare mileage by using the total of all actual, in-jurisdiction miles, or by using a sum equal to the scheduled route miles per jurisdiction from the farthest point of origination to the farthest point of destination.

FREE FLOW AGREEMENTS - RECIPROCITY

Idaho has free-flow (reciprocity) agreements with several jurisdictions. The terms “reciprocity” and “free flow” are often used synonymously. However, the IRP is a “reciprocity” agreement that does not necessarily constitute “free flow.” The agreements mentioned here are separate from IRP. Before operating under one of these agreements, contact the affected jurisdiction for further information or instructions.

The following agreements apply to vehicles operating from the specified base state into Idaho and to Idaho-based vehicles operating into the specified state. Basic registration fees are waived. Other fees and requirements (such as fuel permitting) are not affected. Vehicles may not exceed maximum legal weight.

- Montana Agreement: Farm vehicles have registration free flow for interstate operation.
- Oregon Agreement: Farm vehicles have registration free flow for interstate and intrastate operation, but intrastate operation is limited to fifty miles from the Idaho-Oregon border.
- Utah Agreement: Farm vehicles have registration free flow for interstate operation through 80,000 pounds.
- Washington Agreement: Farm vehicles have registration free flow for interstate and intrastate operation, but intrastate operation is limited to fifty miles from the Idaho-Washington border.



FEES AND PAYMENTS

Registration Fees

See Pages 34 and 35 to determine the registration fees (effective October 1, 2001). Full Fee registration fees for vehicles over 60,000 pounds are based on the per-vehicle mileage for the preceding year (previous July through June). IRP registration fees for vehicles over 60,000 pounds are calculated by dividing the number of power units in the fleet into the total fleet miles for all jurisdictions for the preceding year to arrive at an average-miles-per-vehicle figure.

Administrative Fees

Identification	\$ 4.00 Full Fee, \$8.00 IRP	Sticker	\$1.00 single, \$2.00 set
Plate Transfer	\$ 5.00 Full Fee, \$8.00 IRP		(no charge for first issuance or renewal)
EMS	\$ 1.25 (Full Fee power units)	Cab Card	\$3.00
TVC	\$10.00		(no charge for first issuance or renewal)
Plate	\$ 3.00 single, \$6.00 set	Hazardous Materials Endorsement	
Insurance & Safety	\$ 2.00 Full Fee private or for-hire power units only		\$3.00 if purchased at time of registration \$5.00 if purchased at any other time

Payments

Full Fee payments must accompany the application. Billings are issued for IRP applications due to the complex fee calculations of the jurisdictions' fees. Payment is requested within 15 days of the billing notice or the request may be canceled. Renewal invoices will not be faxed nor will we call with amounts due. Fee estimates are not provided.

Fees for transactions can be paid with a credit card up to a maximum of \$10,000 per year (September through August). If the total amount due on a transaction exceeds the annual limit, the entire amount must be paid by check or cash. Certain restrictions apply on installment payment transactions. Call if you have questions.

Installments

Installment Payment Plans are available for the first Full Fee registration transaction and the first IRP registration transaction of the registration year with at least one vehicle in excess of 60,000 lbs. Vehicles not registered within 90 days after the previous year registration has expired will not be eligible for the installment payment option. Fees for vehicles registered after an Installment Payment Plan is established will be due in full upon registration. Identification is issued upon receipt of the correct initial fee.

Full Fee: The initial installment payment is one-fourth of the registration fee, plus all administrative fees. The remaining registration fees are billed by the department.

IRP: The initial installment payment is one-fourth of the Idaho registration fee, plus all foreign fees

and administrative fees. The remaining registration fees are billed by the department.

The Installment Payment Plan starting date is the effective date of your registration. You will receive billings approximately every two (2) months. However, if you do not receive a billing, you are still liable for the payments. Paying installments on time avoids the 10% penalty and 1% interest (for each month or portion of the month after the fee becomes due) that will accrue on late payments. If your account is suspended for past-due payments, you will not be able to operate on Idaho highways until you pay the entire balance of your account, plus penalty, interest, and a \$40 reinstatement fee.

Contact the One Stop Shop for assistance in calculating your initial installment amount.

Refunds

A refund of the unused portion of the Idaho registration fees may be issued if proof of sale, trade or wrecked vehicle, and all identification are submit-

ted to the One Stop Shop. The refund amount will first be applied to any unpaid balance on the motor carrier account.

LICENSING PREREQUISITES AND OTHER INFORMATION

Titles

Phone (208) 334-8663, or contact your local county assessor's office

To ensure that a registrant has the legal right to register a vehicle, Idaho titles are checked on vehicles being registered and on account name changes.

The name on the title and the registrant's name should correspond. For example, if the title reads John Doe and the name to appear on the registration reads John Doe Trucking, we can tie the two names together. If the name on the title shows John Doe but the name to appear on the registration reads ABC Trucking, we do not know who actually owns the vehicle and will request additional information.

The titled owner's name will appear on the registration in the "owner" box. If the owner name changes, notify the One Stop Shop so that a corrected cab card can be issued.

Owner-operators who lease their vehicle, with driver, to Idaho companies, do not have to show the lessee's name on the title. On Idaho-titled vehicles, the title should show the owner-operator as owner.

With proof of ownership (bill of sale dated within the last 60 days), we will issue a Temporary Vehicle Clearance valid for 45 days or until the end of the registration year (if less than 45 days) in lieu of a registration. License plates cannot be released until proof of the Idaho title application is submitted for Idaho-based vehicles.

D.O.T. Numbers

The Federal Motor Carrier Safety Regulations (FMCSR) (49 CFR Part 385) directs the following:

- The Form MCS-150, Motor Carrier Identification Report, must be filed by all motor carriers operating in interstate or foreign commerce.

This applies to carriers with vehicles that have a gross vehicle weight rating of 10,001 pounds or more. There is no fee. Form MCS-150 is filed directly through the federal government. The mailing address is indicated on the instruction sheet.

Intrastate carriers are required to apply for an intrastate DOT number. Carriers who travel only within the state of Idaho and have a GVWR, GCWR,

GVW, or GCW of 10,001 pounds or more, or haul hazardous materials requiring placards, or transport more than 8 passengers including the driver, will need an intrastate DOT number. There are exceptions for carriers who only haul exempt commodities. Carriers that are non-regulated, that is, exempt by Idaho Code 67-1901B, are not required to apply for DOT numbers.

The intrastate DOT number is a USDOT number but it is issued by the Idaho State Police. The mailing address and telephone number is indicated on the application form, ISP-INTRA-1501D.

Both DOT number applications are available through the Ports of Entry and the One Stop Shop. See Pages 51 and 52 of this manual.

Federal Heavy Vehicle Use Tax (HVUT)

Contact: Internal Revenue Service (IRS),
Taxpayer Assistance
at 1-800-829-1040
or
One Stop Shop at (208) 334-8611

Federal law requires that on vehicles 55,000 pounds or more combined gross weight, proof of payment or proof of suspension of the HVUT for the current tax year must accompany the application for registration. Proof consists of:

1. A photocopy of the Form 2290 Schedule 1 (see below) listing the complete vehicle identification number (VIN) and receipt stamped by the IRS, or
2. A photocopy of a non-receipt stamped Schedule 1 with photocopies of the front and back of the canceled check.

Only number 1 applies if the filing is in the "suspended" category.

In lieu of the Form 2290 Schedule 1, we will accept the following:

- Dated bill of sale if purchased no more than 60 days prior to the vehicle registration date.

- A title application showing date of purchase if purchased within 60 days of the vehicle registration date.

The HVUT tax period is July 1 through June 30. Between July 1 and September 30, we can accept proof for the current or prior tax year. After September 30, the current tax year HVUT is required.

The One Stop Shop has been authorized by the IRS to accept and forward filings of the Form 2290, the Schedule 1, and the payment (payable to the IRS). These documents may also be filed with your local Port of Entry when you are registering the vehicle.

The One Stop Shop will accept the documents and forward them to the IRS in your behalf. This process allows us to register your vehicle without sending you to the IRS to file your HVUT paperwork. However, the paperwork is not technically considered as "received" until the IRS receives and verifies it.

SCHEDULE 1 (Form 2290) (Rev. July 2001) Department of the Treasury Internal Revenue Service		Schedule of Highway Motor Vehicles For the period July 1, 2001, through June 30, 2002		OMB No. 1545-0143	
This copy will be stamped and returned to you for use as proof of payment when registering vehicle(s) with a state.					
Type Or Print	Name as shown on Form 2290 Bill Jones dba Express Trucking		Employer identification Number 82 19999999		
	Address (number, street, and room or suite no.) 7350 Main St.				
	City, state, and ZIP code (For Canadian or Mexican addresses, see instructions.) Boise ID 83702				
Caution: You must list all vehicles. Attach a separate list if needed.					
Part I Vehicles on Which You Are Reporting Tax. See the instructions.					
	Vehicle Identification Number	Category		Vehicle Identification Number	Category
1	1WD9XV5SB7321C896		7		
2	1XKWD9AWSR3248968		8		
3			9	RECEIVED	
4			10	SEP 18 2001	
5			11	Taxpayer Service	
6			12	Boise, ID	
Part II Vehicles for Which Tax Is Suspended---5,000 Miles or Less (7,500 or Less for Agricultural Vehicles) See the instructions.					
	Vehicle Identification Number	Category		Vehicle Identification Number	Category
1		W	2		W
Part III Summary of Reported Vehicles					
a Enter the total number of taxable vehicles from Form 2290, page 2, column 3, Totals					a
b Enter the total number of taxable vehicles on which the tax is suspended from Form 2290, page 2, column 3 (category W)					b

For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions.

Schedule 1 (Form 2290) (Rev. 7-2001)

International Fuel Tax Agreement (IFTA) License

Phone: (208) 334-8692.

Idaho is a member of the International Fuel Tax Agreement (IFTA) which simplifies the reporting of all fuel (gasoline, gasohol, diesel, propane, and natural gas) use taxes by interstate motor carriers in member jurisdictions. An IFTA license fulfills the fuel tax requirements in all other member jurisdictions.

A jurisdiction can be a state of the United States, the District of Columbia, or a province or territory of Canada. "Base jurisdiction" means the jurisdiction where:

- qualified vehicles are based for registration purposes.
- operations are controlled and records are kept or can be made available.
- some mileage is operated for qualified vehicles.

Idaho-based carriers operating vehicles in excess of 26,000 lbs GVW outside Idaho can obtain an Idaho IFTA license or purchase a 120-hour trip permit to meet their fuel use tax requirement. Carriers based in another IFTA jurisdiction can purchase the license and decals from their base jurisdiction, or buy a trip permit to pay their fuel use tax.

Idaho-based carriers with vehicles based in other jurisdictions must purchase an Idaho IFTA or provide a "consolidation letter" from their base jurisdiction.

Contact the Idaho Tax Commission at
(208) 334-8692

Advantages of IFTA

1. A single IFTA license and decals issued by a base jurisdiction allow travel in all IFTA member jurisdictions.
2. One fuel tax return will be filed in the base jurisdiction to report fuels use in all member jurisdictions.
3. There is one payment or refund which will be a total of all tax due or total credits in all jurisdictions.
4. Fuel tax audits are normally done by the base jurisdiction on behalf of all member jurisdictions.

COST

The processing fee for the Idaho IFTA license is \$10.00. IFTA decals are \$.30 each and two decals are required for each vehicle. The license is good January 1 through December 31 of each year and is non-transferable. Renewal applications are issued annually and must be completed and the number of requested decals indicated. The processing fee is \$5.00 and the decals are \$.30 each. Additional decals can be ordered for a \$5.00 processing fee and \$.30 for each additional decal.

A decal must be attached to each side of the lower rear exterior of the cab — two decals per vehicle. A copy of the IFTA license must be kept in each vehicle.

A new IFTA licensee is not required to post a bond. However, if the carrier fails to file on time or fails to pay the fuel use tax when due, or if an audit indicates a problem, a bond may be required.

IMC-2 Idaho Motor Carrier Application (See Pages 40 and 41)

Complete the Idaho Motor Carrier Application (IMC-2) for your business operation. If you have any questions, contact the Idaho Tax Commission at (208) 334-8692.

IFTA License Responsibility Under a Lease Agreement

Under IFTA, the registered owner is responsible for the fuels tax for short term leases of 30 days or less. For long term leases of 31 days or more, the lease agreement must specify which party is responsible for the fuels tax.

The lease agreement, which should be carried in the vehicle, must clearly state which party — the lessor or lessee — will be responsible for the special fuels tax.

Record Keeping

Keep all records that relate to the purchase and use of fuels and all mileage records for each permitted vehicle. Keep all fuel and mileage records at least four years.

Fuels records should include receipts, invoices, type of use, fuel type, specific vehicle receiving the fuel, and detailed records on purchases, inventories and withdrawals from bulk storage.

Mileage records should include total trip miles, taxable and non-taxable miles, mileage recaps for each vehicle for each jurisdiction, dates, origin and destination, and detailed trip information. Idaho's fuel tax rules require that odometer or hubometer readings be kept for each vehicle.

Filing Returns

If you have an active IFTA license you must file a return. It is important to file the IFTA return each quarter even if there is no fuels use to report. A minimum penalty of \$50.00 is charged for late or delinquent reports.

The special fuels tax is a "use" tax which is owed on special fuels used to operate motor vehicles on Idaho highways. Vehicles operated off-road or outside Idaho may be entitled to a refund on fuels purchased in Idaho. Fuel purchased in another jurisdiction but used on Idaho highways will result in additional tax due. The additional tax due may be offset by any tax paid to another jurisdiction.

Propane or Natural Gas Permit

Interstate and intrastate carriers using propane or natural gas have the option of purchasing an annual gaseous special fuels permit in lieu of the payment of the Idaho special fuels tax on gaseous fuels. The permit is in the form of a decal. Interstate carriers who purchase Idaho gaseous fuels

permits are still required to file reports required under IFTA.

The decals are sold by gaseous fuels vendors that dispense gaseous fuels into motor vehicles, or contact the Idaho Tax Commission at (208) 334-7701.

Motor Carrier Audits

HELP Line: (208) 334-8645.

The Motor Carrier Audit Unit conducts two types of audits:

1. Registration fee audits of Full Fee carriers to verify that the correct fee schedule was used.
2. IRP audits to verify that the correct fees have been paid to all jurisdictions.

Full Fee carriers must keep track of the number of miles traveled by each individual unit. Because there is a wide variety of trucking done by Full Fee carriers, it is difficult to specify particular types of acceptable records. The minimum record should show the date of truck movement, the odometer reading and fuel usage. Another method, commonly used by loggers, is counting the number of trips made between two locations and multiplying by the round-trip miles. The source documents for the trip count need to be maintained for audit.

Interstate carriers need to keep a trip report or envelope showing:

1. Date of Trip
2. Trip origin and destination
3. Route of travel including pick up and delivery locations
4. Miles by state and total trip miles
5. Tractor and trailer numbers, fleet number if any
6. Registrant and driver names

These trip records need to be summarized by jurisdiction at the end of each month or quarter.

Miles traveled on all federal, state, county and local roads are included in the registration fee calculation. Forest service roads maintained with private funds, roads on private property and roads being constructed which are not open to the public should not be included in the total miles traveled computation.

Audits are conducted no more than once every four years unless the carrier agrees to a shorter period. The auditors attempt to audit all new carriers within the second or third year of starting business. The auditors will offer advice on record keeping issues.

If you have any questions about record keeping or the audit program, please call our "HELP" line at (208) 334-8645.

Single State Registration System (SSRS)

Contact the One Stop Shop at (208) 334-8611

Motor carriers who plan to operate interstate, for-hire, hauling non-exempt commodities must apply for Federal Operating Authority (see below). Once the authority is granted, an MC (Motor Carrier) number is issued and you will also be able to apply for the SSRS receipt through the One Stop Shop. When you receive the SSRS receipt from the One Stop Shop, you may operate interstate, for-hire, hauling non-exempt commodities. See the forms on Pages 45 – 50.

Operating Authority

The Federal Motor Carrier Safety Administration (FMCSA) grants operating authority if the transportation is performed in interstate commerce. Operating authority is authorization for a carrier to transport regulated commodities or passengers for compensation. Carriers must register this authority through their base state.

Transportation is generally defined as interstate in nature if the traffic moves:

- Across state lines and/or international boundaries
- Within a single state when the transportation is part of an interstate movement

Transportation is generally intrastate in nature if the traffic moves within one state only and is not a unified part of an interstate or international movement.

Before seeking the above authority, the demand for the type of service proposed should be thoroughly investigated to determine if a profitable transportation business can be continued.

Application forms may be requested from the FMCSA at the address listed at the front of this book.

Operating Authority Processing Time and Requirements

Processing time for interstate carriers usually takes around two months. Before permanent authority may be granted, safety, fitness, and insurance are evaluated. The FMCSA will require proper insurance and the filing of the name of the “process

agent,” i.e. the person who may be served with a court process in the case of legal action.

FMCSA regulated carriers must register under the Single State Registration System (SSRS). See Pages 45 to 49.

Exempt and Private Carriers

Intrastate private and exempt carriers do not need operating authority.

A private carrier transports goods which it owns “within the scope” and “in the furtherance of a primary business enterprise other than transportation.”

Exempt transportation is a for-hire transportation service for which no FMCSA authority is required. Exemptions, however, are not always uniform between federal and state governments.

The FMCSA in Washington D.C. publishes a list of commodities showing the status of each in relation to the exemption. A copy of this list may be obtained from the FMCSA at the address shown in the front of this book.

Idaho exempt intrastate transportation services include:

- Transportation of school children
- Taxi cabs seating fewer than seven persons and operating within 25 miles of the city that licensed them

- Vehicles operated by hotels to transport guests to or from airports and bus terminals
- Vehicles used to distribute newspapers
- Transportation of persons or property entirely within city limits
- Transportation of non-processed agricultural products, livestock, and feed
- Transportation of U.S. mail or property belonging to the United States
- Unprocessed forest products
- Sand, gravel, and aggregates thereof; mining products
- Household goods
- Transportation of disabled or abandoned vehicles by a tow truck or wrecker
- Transportation of persons or property by motor vehicle at an airport when incidental to transportation by aircraft
- Motor vehicles controlled and operated by any farmer when used to transport his farm equipment or supplies.

Cargo

If you are a contract carrier, cargo insurance is a matter of negotiation between you and your shipper. If you are a common carrier, the FMCSA requires cargo coverage of \$5,000 per vehicle up to an aggregate of \$10,000 per occurrence.

The following agencies can provide more information regarding insurance requirements for special situations. Addresses and phone numbers are listed in the front of this book.

<u>Type of Operation</u>	<u>Contact</u>
Extra Length Combination	Permit Section - ITD
Hazardous Commodities	U.S. Department of Transportation
Interstate Operation	U.S. Department of Transportation
Intrastate - For Hire	One Stop Shop - ITD
Mobile Home Toters	Permit Section - ITD

Insurance

The insurance requirements for commercial vehicles vary depending on:

- What is transported
- Whether the vehicle travels interstate or intrastate
- Size of the Vehicle
- Type of carrier

Requirements for common situations are listed in the tables below.

If you are regulated by the FMCSA, they will require a certificate to be filed with them by the

home office of your insurance company. All vehicles operating in Idaho must carry proof of insurance in each vehicle. Most U.S. based carriers must have an insurance certificate available in their home or office.

If you are an intrastate for-hire or private carrier, an insurance certificate (usually Form E) must be filed with the One Stop Shop by the home office of your insurance company.

A lessee is responsible for complying with regulations and will be held accountable. Substantial penalties are assessed for any violation.

Insurance-Requirement Chart				
Table 1 Passenger Vehicles				
Type of Operation		Vehicle Size or Passenger Capacity		Minimum Coverage
Interstate (Under FMCSA Authority)		15 passengers or less		\$1,500,000
		16 passengers or more		\$5,000,000
Intrastate, For Hire		24 passengers or less		\$1,500,000
		25 passengers or more		\$5,000,000
Table 2 Carriers of Non-Hazardous Cargo				
Type of Operation	Type of Carrier	Vehicle Size		Minimum Coverage
	Private	N/A		\$25/50/15 (in thousands)
Interstate	FMCSA Regulated	Less than 10,000 lbs. gross weight		\$300,000
	Other For Hire	10,000 lbs. gross weight or more		\$750,000
Intrastate	Exempt	N/A		\$25/50/15 (in thousands)
	Other Property Carriers	N/A		\$750,000
Table 3A Carriers of Hazardous Materials, Substances or Wastes ¹				
Type of Operation	Type of Carrier	Commodity	Quantity	Minimum Coverage
Interstate or Intrastate	For Hire or Private	Class A & B Explosives, Poison Gas	Any Quantity	\$5,000,000
		Radioactive Materials	Highway Route Controlled Quantity ²	\$5,000,000
		Hazardous Substances	In 3,500 gal. cargo tanks, portable tanks or hopper type vehicles	\$5,000,000
		Liquefied Compressed Gas or Compressed Gas	In bulk ³	\$5,000,000
Table 3B Carriers of Hazardous Materials, Substances or Waste ¹				
Type of Operation	Type of Carrier	Commodity	Quantity	Minimum Coverage
Interstate	For-Hire or Private	Oil, Hazardous Waste, Materials or Substances ⁴	Any Quantity	\$1,000,000
Intrastate	For-Hire or Private	Oil, Hazardous Materials or Substances ⁴	Any Quantity	\$1,000,000
Intrastate		Oil, Hazardous Materials or Substances ⁴	Any Quantity	\$25/50/15 (in thousands)
(1) As defined in 49 CFR 171.8 (2) As defined in 49 CFR 173.403. (3) "In bulk" means in containment systems with capacities in excess of 3,500 water gallons. (4) As listed in 49 CFR 172.101, but not covered in Table 3A.				

HAZARDOUS MATERIALS

When operating in Idaho, you may be required to have a Hazardous Materials Endorsement, a Hazardous Waste Permit, or both, as determined by the type and quantity of the cargo you are hauling. Title 49 of the Code of Federal Regulations outlines the regulated materials and quantities of each requiring a manifest, a placard, and/or RQ designator. These guidelines determine when an Idaho permit or endorsement will be needed. A good rule of thumb is this: If your cargo requires a federal placard, manifest, or special "Reportable Quantity" (RQ) designation on the shipping papers, you need an Idaho permit and/or endorsement as shown in the chart below. See Page 44, *Hazardous Materials Endorsement Application*.

Do you need an Endorsement or a Permit?

If you transport:	Hazardous Materials Endorsement Required	Hazardous Waste Permit Required
Hazardous wastes requiring placards under 49 CFR, Part 172	Yes	Yes
Hazardous wastes requiring manifests under 40 CFR*, Part 262	Yes	Yes
Hazardous Materials requiring placards under 49 CFR*, Part 172	Yes	No
Hazardous substances regulated by 49 CFR*, Part 171, and the appendix to 172.101, and identified by "RQ" designation on shipping papers	Yes	No
PCBs regulated by 40 CFR*, Part 761 (greater than 50 parts per million)	No	Yes
Any waste PCB materials which are accompanied by a uniform hazardous waste manifest	No	Yes
* Code of Federal Regulations		

Fees

Hazardous Materials Endorsement purchased with registration	\$ 3.00
Hazardous Materials Endorsement Purchased separately from registration	\$ 5.00
Hazardous Materials Trip Permit	\$ 5.00
Hazardous Waste Permit, per trip	\$ 20.00
Hazardous Waste Permit, annual	\$250.00

Additional Information

For more information on whether the materials you transport are considered hazardous, contact:

Idaho State Police
Motor Carrier Safety Office
PO Box 700
Meridian, Idaho 83680-0700
(208) 884-7220



For a Hazardous Waste Permit (trip permit or annual), contact any Port of Entry or:

Motor Carrier One Stop Shop
PO Box 34
Boise, Idaho 83731-0034
(208) 334-8621

For an annual Hazardous Materials Endorsement, contact any Port of Entry or:

Motor Carrier One Stop Shop
PO Box 34
Boise, Idaho 83731-0034
(208) 334-8630

TEMPORARY PERMITS

Idaho Temporary Registration / Fuel Permit

The 120-hour permit is available for carriers who do not want to license their vehicles with the state of Idaho and/or who are not IFTA qualified.

Single Vehicle Permit	\$30.00
Combination Vehicle Permit	\$60.00
Fuel Permit	\$30.00

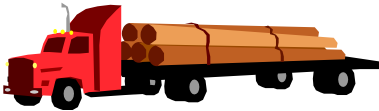
Carriers with unlicensed vehicles (those not registered in any jurisdiction) must purchase this permit prior to movement on Idaho highways.

Carriers with licensed vehicles can purchase the permit at the first available vendor or Port of Entry.

You may call a Port of Entry* to order a permit and request that it be faxed to you if it is prepaid with a credit card.

Idaho Temporary Increased Registration Weight Permit

This permit allows a vehicle currently registered in Idaho to temporarily have its gross weight increased as long as it can legally carry the gross weight and legal axle weights are not exceeded.



The 120-hour permit costs \$50.00 and is valid for vehicles registered at any weight limit.

The 30-day permit can be purchased only for vehicles registered at 52,000 pounds and above. (See chart below.) Vehicles registered for less than 52,000 pounds may only operate under the 120-hour permit.

30-Day Permit Chart

Registered Weight	Permitted Weights			
	up to 80,000	up to 86,000	up to 96,000	up to 106,000
50,001 - 60,000	\$225	\$250	\$275	\$300
60,001 - 70,000	\$150	\$175	\$200	\$250
70,001 - 78,000	\$ 75	\$150	\$175	\$200
78,001 - 84,000		\$ 75	\$150	\$175
84,001 - 94,000			\$ 75	\$150
94,001 - 104,000				\$ 75

These permits must be purchased prior to movement on Idaho highways and are only available at Ports of Entry*.

* The Ports of Entry locations are listed in the front of this manual.

WEIGHTS AND DIMENSIONS

Federal Interstate System

The federal Interstate System is the network of all highways designated by the Secretary of the U.S. Department of Transportation as being part of the National System of Interstate and Defense Highways.

Legal Dimensions Allowed on Idaho Highways

Width 8 ft. 6 in.

Height 14 ft.

Length

Single Motor Vehicle 45 ft.

Trailer or Semi Trailer *(Other than National Network)* 48 ft.

Trailer or Semi Trailer *(National Network)* 53 ft.

Motor Vehicle and One or More Trailers 75 ft.

(Except as noted)

Double Trailers *(Other than National Network)* 61 ft. of trailers or
75 ft. overall

Double Trailers *(National Network)* 68 ft. of trailers

Dromedary Tractor *(Stinger Steered)* 75 ft.

Dromedary Tractor *(Non-Stinger Steered)* 65 ft.

Auto or Boat Transporter *(Stinger Steered)* 75 ft.

Auto or Boat Transporter *(Non-Stinger Steered)* 65 ft.

Saddle mount Combinations 75 ft.

Overhang

Front of Any Vehicle 4 ft.

From Center of Last Axle to end of Load 15 ft.

Left Fender of Passenger Vehicle 0 in.

Right Fender of Passenger Vehicle 6 in.

Combined Front and Rear Overhang 7 ft.

Auto or Boat Transporter

Legal Weight Limits Allowed on Idaho Highways

Single Axle 20,000 lbs

Tandem Axles *(Federal Interstate System)* 34,000 lbs

(Non-Interstate system as long as gross weight does not exceed 80,000 lbs.)

Maximum without Permit on

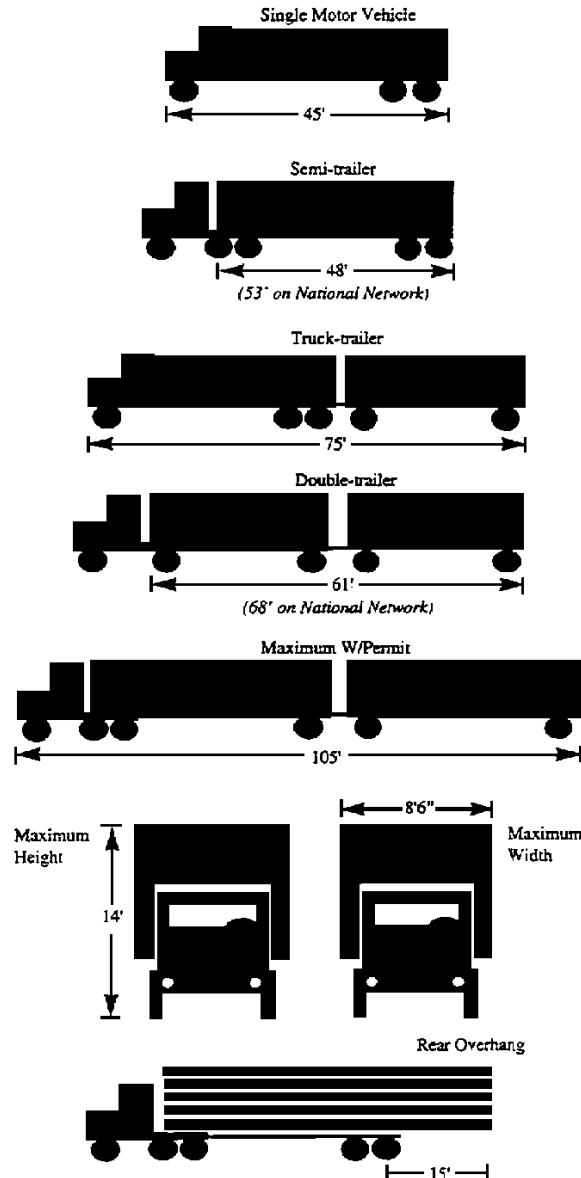
Interstate Highways 80,000 lbs

Maximum with Permit on

Interstate Highways (Reducible Loads) 105,500 lbs

Maximum on Non-Interstate Highways 105,500 lbs

(No permit required on non-interstate highways)



Legal Allowable Gross Loads Chart (on next page):

The weight limits in columns A & B [49-1001 (2)] apply to the following commodities: logs; pulpwood; stull; poles or piling; ores; concentrates; sand, gravel, and aggregates thereof, in bulk; unprocessed agricultural products including livestock being transported on interstate highways.

The weight limits in columns K & L [49-1001 (9)] apply to any commodities being transported on non-interstate highways.

The weight limits in columns C-J apply to any commodities being transported on any highway when the gross weight exceeds 80,000 lbs.

Legal Allowable Gross Loads Chart

IDAHO CODE SECTION 49-1001 [2]			IDAHO CODE SECTION 49-1001 [1]									
(1)			(3)									
COLUMN	A	B	COLUMN	C	D	E	F	G	H	I	J	
SINGLE AXLE WEIGHT	20,000	20,000	SINGLE AXLE WEIGHT	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
MAXIMUM LOAD IN POUNDS CARRIED ON ANY GROUP OF TWO OR MORE CONSECUTIVE AXLES												
DISTANCE IN FEET BETWEEN FIRST AND LAST AXLE OF ANY GROUP OF CONSECUTIVE AXLES	VEHICLES WITH THREE OR FOUR AXLES	VEHICLES WITH FIVE OR MORE AXLES	DISTANCE IN FEET BETWEEN FIRST AND LAST AXLE OF ANY GROUP OF CONSECUTIVE AXLES	EXCESS WEIGHT PERMITS ON INTERSTATE HIGHWAYS IF OVER 80,000 LBS								
				2 AXLES	3 AXLES	4 AXLES	5 AXLES	6 AXLES	7 AXLES	8 AXLES	9 AXLES	(4)
3 THRU 12	37,800	37,800	4	34,000								
13	56,470	56,470	5	34,000								
14	57,940	57,940	6	34,000								
15	59,400	59,400	7	34,000								
16	60,610	60,610	8	34,000								
17	61,820	61,820	8+	38,000	42,000							
18	63,140	63,140	9	39,000	42,500							
19	64,350	64,350	10	40,000	43,500							
20	65,450	65,450	11		44,000							
21	66,000	66,330	12		45,000	50,000						
22	66,000	67,250	13		45,500	50,500						
23	66,000	67,880	14		46,500	51,500						
24	66,000	68,510	15		47,000	52,000						
25	66,000	69,150	16		48,000	52,500	58,000					
26	66,000	69,770	17		48,500	53,500	58,500					
27	66,000	70,400	18		49,500	54,000	59,000					
28	66,000	70,950	19		50,000	54,500	60,000					
29	66,000	71,500	20		51,000	55,500	60,500	66,000				
30	66,000	72,050	21		51,500	56,000	61,000	66,500				
31		72,600	22		52,500	56,500	61,500	67,000				
32		73,150	23		53,000	57,500	62,500	68,000				
33		73,700	24		54,000	58,000	63,000	68,500	74,000			
34		74,250	25		54,500	58,500	63,500	69,000	74,500			
35		74,800	26		55,500	59,500	64,000	69,500	75,000			
36		75,350	27		56,000	60,000	65,000	70,000	75,500			
37		75,900	28		57,000	60,500	65,500	71,000	76,500	82,000		
38		76,450	29		57,500	61,500	66,000	71,500	77,000	82,500		
39		77,000	30		58,500	62,000	66,500	72,000	77,500	83,000		
40		77,550	31		59,000	62,500	67,500	72,500	78,000	83,500		
41		78,100	32		60,000	63,500	68,000	73,000	78,500	84,500	90,000	
42		78,650	33			64,000	68,500	74,000	79,000	85,000	90,500	
43+		79,000	34			64,500	69,000	74,500	80,000	85,500	91,000	
			35			65,500	70,000	75,000	80,500	86,000	91,500	
			36			66,000	70,500	75,500	81,000	86,500	92,000	
			37			66,000	71,000	76,000	81,500	87,000	93,000	
			38		161	68,000	71,500	77,000	82,000	87,500	93,500	
			39			68,000	72,500	77,500	82,500	88,500	94,000	
			40			68,500	73,000	78,000	83,500	89,000	94,500	
			41			69,500	73,500	78,500	84,000	89,500	95,000	
			42			70,000	74,000	79,000	84,500	90,000	95,500	
			43			70,500	75,000	80,000	85,000	90,500	96,000	
			44			71,500	75,500	80,500	85,500	91,000	96,500	
			45			72,000	76,000	81,000	86,000	91,500	97,500	
			46			72,500	76,500	81,500	87,000	92,500	98,000	
			47			73,500	77,500	82,000	87,500	93,000	98,500	
			48			74,000	78,000	83,000	88,000	93,500	99,000	
			49			74,500	78,500	83,500	88,500	94,000	99,500	
			50			75,500	79,000	84,000	89,000	94,500	100,000	
			51			76,000	80,000	84,500	89,500	95,000	100,500	
			52			76,500	80,500	85,000	90,500	95,500	101,000	
			53			77,500	81,000	86,000	91,000	96,500	102,000	
			54			78,000	81,500	86,500	91,500	97,000	102,500	
			55			78,500	82,500	87,000	92,000	97,500	103,000	
			56			79,500	83,000	87,500	92,500	98,000	103,500	
			57			(5)-80,000	83,500	88,000	93,000	98,500	104,000	
			58				84,000	89,000	94,000	99,000	104,500	
			59				85,000	89,500	94,500	99,500	105,000	
			60				85,500	90,000	95,000	100,500	105,500	
			61				86,000	90,500	95,500	101,000	105,500	
			62				87,000	91,000	96,000	101,500	105,500	
			63				87,500	92,000	96,500	102,000	105,500	
			64				88,000	92,500	97,500	102,500	105,500	
			65				88,500	93,000	98,000	103,000	105,500	
			66				89,500	93,500	98,500	103,500	105,500	
			67				90,000	94,000	99,000	104,500	105,500	
			68				90,500	95,000	99,500	105,000	105,500	
			69				91,000	95,500	100,000	105,500	105,500	
			70				92,000	96,000	101,000	105,500	105,500	
			71				92,500	96,500	101,500	105,500	105,500	
			72				93,000	97,000	102,000	105,500	105,500	
			73				93,500	98,000	102,500	105,500	105,500	
			74				94,500	98,500	103,000	105,500	105,500	
			75				95,000	99,000	103,500	105,500	105,500	
			76				95,500	99,500	104,500	105,500	105,500	
			77				96,000	100,000	105,000	105,500	105,500	
			78				97,000	101,000	105,500	105,500	105,500	
			79				97,500	101,500	105,500	105,500	105,500	
			80				98,000	102,000	105,500	105,500	105,500	
			81				98,500	102,500	105,500	105,500	105,500	
			82				99,000	103,000	105,500	105,500	105,500	
			83				100,000	104,000	105,500	105,500	105,500	
			84					104,500	105,500	105,500	105,500	
			85					105,000	105,500	105,500	105,500	
			86 OR MORE					105,500	105,500	105,500	105,500	

MISCELLANEOUS INFORMATION

Lettering on Vehicles — Federal Requirements

All commercial vehicles operated in interstate commerce must be marked with:

- The name of the carrier.
- The city and state of the principal place of business or where the vehicle is customarily based.
- The Federal Department of Transportation Identification Number preceded by “USDOT.” Additionally, intrastate commercial vehicles must display the Federal Department of Transportation identification number preceded by “USDOT.”

Safety

Regulations governing equipment, cargo handling, driver qualification, daily log requirements, and limitations on drivers’ working hours must be followed. In addition, there are regulations on inspection and maintenance (including annual/periodic inspections), and transporting hazardous materials. The driver and carrier should be aware of, and comply with the regulations found in the Federal Motor Carrier Safety and Hazardous Materials Regulations, which is adhered to by Idaho. A copy of the regulations can be obtained from:

Idaho Motor Transport Assn.
PO Box 4549
Boise, ID 83711
Phone: (208) 342-3521

or

Superintendent of Documents
U.S. Gov’t Printing Office
Washington, DC 20402

Standard Emergency Equipment

Power units must have:

- Fire Extinguisher
- Spare fuses (if devices are not of a reset type, you need one spare for each kind of size used)
- Stopped vehicle warning devices
- Lighting devices and reflectors
- Tires
- Horn
- Windshield Wipers

Federal regulations require that you check your:

- Brakes, including trailer brake connections and parking brakes
- Steering mechanism
- Rear Vision Mirrors
- Coupling Devices

Load for safety compliance — security, proper placarding, etc.

Safety Inspections

Safety inspections are performed by Idaho State Police and Port of Entry personnel on the road, at Ports of Entry, and at motor carrier terminals.

DRIVER QUALIFICATIONS

Phone (208) 334-8701

- Combination vehicle with a gross combination weight rating (GCWR*) of 26,001 pounds or more, provided that the gross vehicle weight rating (GVWR**) of the towed unit is greater than 10,000 pounds
 - Single vehicle with a GVWR of 26,001 pounds or more
 - Vehicle designed to transport 16 or more persons (including the driver)
 - Vehicle of any size carrying hazardous materials in quantities large enough to require placards
- A Class D Driver's License is required for all other vehicles
- *GCWR is determined by adding the GVWRs of each vehicle. **GVWR is determined by the manufacturer.

CDL Exemptions

Those exempted from CDL requirements may include drivers of recreational, military, and emergency vehicles, and some farm vehicles not used for hire if driven within 150 miles of the farm.

CDL Tests

Drivers must pass written and skills (vehicle inspection, basic control skills and driving) tests.

Endorsements/Restrictions

CDL endorsements are based on vehicle types or the types of loads being transported: double/triple trailers, hazardous materials, tank vehicles, and buses. Your license will have a restriction for driving only vehicles without air brakes unless you pass additional tests.

Other Driver Licenses

The Commercial Motor Vehicles Safety Act has many rules which affect drivers. Violations of these rules can result in civil and criminal penalties or disqualify you from driving commercial vehicles. You can find this information in the Federal Motor Carrier Safety Regulations, Part 383.

For more information, contact:

Idaho Transportation Department
Driver Services
PO Box 7129
Boise, Idaho 83707-1129
Phone: (208) 334-8735

E-mail: hputnam@itd.state.id.us

Web Site: www2.state.id.us/itd/dmv/ds.htm

Minimum Qualifications

A driver must:

- Be at least 18 years old; 21 if driving interstate.
- Have a valid Commercial Driver's License (Class A, B, or C) or a valid Class D driver's license, depending on the size of the vehicle and types of loads being hauled. Endorsements may be required.

A driver may have to meet other requirements such as medical certificate of health (DOT medical card), drug and alcohol testing, etc., depending



on types of loads being hauled or whether the driver is traveling interstate or intrastate.

GLOSSARY OF TERMS USED IN THE ONE STOP SHOP



APPLICATION FOR TITLE

Document that indicates a title has been applied for.

APPORTIONED

Synonymous with IRP (International Registration Plan). A multi-jurisdictional reciprocity agreement for licensing vehicles operating in two or more member jurisdictions.

BILL OF SALE

Document showing ownership of the vehicle has changed. A bill of sale must contain at minimum, the name of the buyer, name of the seller, seller's signature, complete vehicle description (year, make, vehicle identification number, purchase price and purchase date of the vehicle).

BUS

A motor vehicle designed for carrying more than 10 passengers and used for the transportation of persons.



CAB CARD

A registration card or license issued to a vehicle and registrant which authorizes operation of the vehicle on the highways.

CARRIER

See **Motor Carrier**

COMBINED GROSS VEHICLE WEIGHT

The total unladen weight of the combination of vehicles and their load.

COMMERCIAL VEHICLE

A vehicle or combination of vehicles used or maintained for the transportation of persons for hire, compensation or profit.

COMMODITIES

Cargo hauled on a vehicle.

CREDENTIALS

Registration, plates and stickers that validate a vehicle license.

EMS

Emergency Medical Service. The \$1.25 fee assessed to all Full Fee power units.

FACTORY PRICE

See **PURCHASE PRICE**.

FARM VEHICLE

A vehicle or combination of vehicles owned by a farmer or rancher that is operated over public highways and used exclusively to transport unprocessed agricultural, dairy, or livestock products raised, owned, and grown by the owner of the vehicle to market or place of storage; and includes the transportation by the farmer or rancher of equipment, supplies, or products purchased by that farmer or rancher for his own use.

FLEET

One or more apportionable vehicles. (For purposes of IRP, a fleet is determined by the jurisdictions for which a carrier's vehicles are registered.)

FOREIGN FULL FEE

Registration issued to vehicles based in jurisdictions other than Idaho which pay the full Idaho registration fees rather than permitting or apportioning.

FREE FLOW AGREEMENTS

Special agreements between jurisdictions, or parts of other agreements, that allow vehicles to operate "free" of registration fees in the signatory jurisdictions, other than the base jurisdiction.

FUEL PERMIT

See **IFTA**.

FULL FEE

Registration program for registering vehicles for Idaho only.

FULL TRAILER

A vehicle without motive power designed for carrying persons or property, being drawn by a motor vehicle, and so constructed that no part of its weight rests upon the towing vehicle.

GCW

Gross Combined Weight – the weight of a combination of vehicles without load, plus the weight of any load on that combination.

GCWR

Gross Combined Weight Rating, or combined GVWR, is calculated by adding the GVWR of each unit of the combination vehicle.

GVW

Gross Vehicle Weight – the weight of a vehicle without load, plus the weight of any load on that vehicle.

GVWR

Gross Vehicle Weight Rating is the manufacturer's assigned weight rating for the vehicle (truck/bus/trailer), not the vehicle's registered weight. On trucks, the GVWR is usually found on a metal plate inside the driver's door. On trailers, it may be anywhere but is commonly found on the front of the trailer on the driver's side. For weight enforcement purposes, the actual weight of the vehicle with its current load will be used in place of GVWR.

HAZARDOUS MATERIALS

Useful products which, because they are flammable, toxic, corrosive, explosive, or have other dangerous properties, pose a significant risk to health, safety or property when transported.

HAZARDOUS WASTE

Products that are either "listed" or meet the criteria of ignitability, corrosivity or toxicity, and no longer have a use.

HIGHWAY

The entire width between the boundary lines of every publicly maintained way when any part is open to the use of the public for vehicular travel, with jurisdiction extending to the adjacent property line, including sidewalks, shoulders, berms, and rights-of-way not intended for motorized traffic. The term "street" is interchangeable with highway.

**HOUSEHOLD GOODS CARRIER**

Carriers handling (1) personal effects and property or to be used in a dwelling; (2) furniture, fixtures, equipment, and the property of stores, offices, museums, institutions, hospitals or other establishments.

HVUT

Federal Heavy Vehicle Use Tax charged by the Internal Revenue Service on vehicles 55,000 pounds and over.

IDENTIFICATION

Term used to describe license plates, stickers, and registration.

IFTA

International Fuel Tax Agreement. Permits are issued to carriers operating in more than one IFTA jurisdiction.

INTERSTATE

A vehicle that crosses a jurisdiction's border or that crosses a jurisdiction line.

INTRASTATE

A vehicle that is picking up a load within a jurisdiction and delivering it to another location within that jurisdiction or a vehicle that is working within a particular jurisdiction.

IRP

The International Registration Plan reciprocal agreement. (See Page 5 for more information.)

JURISDICTION

A state or province.

LEASE

A written document vesting exclusive possession, control of and responsibility for the operation of the vehicle to the lessee for a specific period of time.

LESSOR

A person, firm or corporation which, under the terms of a lease, grants the legal, right of possession, control of, and responsibility for the operations of the vehicle to a person, firm or corporation.

MAXIMUM GROSS WEIGHT

The scale weight of a vehicle, equipped for operation, plus the maximum load to be carried as declared by the owner. The term "maximum gross weight" means the combined gross weights of all vehicles in the combination.

MEMBER JURISDICTION

An International Registration Plan jurisdictional member.

MILEAGE

As recorded from individual vehicle mileage records, a compilation of the actual operation of apportioned fleets of vehicles.

MILEAGE TAX

See **USE FEE**.

MILL RATE

Term for use fee rate.

MOBILE HOME TOWER

Every motor vehicle designed and used for drawing manufactured homes and not so constructed as to carry any load thereon, or any part of the weight (except for the towing device) of any manufactured home so drawn.

MOTOR CARRIER

An individual, partnership, or corporation engaged in the transportation of goods or persons.

MOTOR VEHICLE

Every vehicle which is self-propelled by power other than muscular power.

NON-COMMERCIAL VEHICLE

Shall not include those vehicles required to be registered under Sections 49-402 and 49-402(a), Idaho Code, and means all other vehicles or combinations of vehicles which are not commercial or farm vehicles, but shall include those vehicles having a combined gross weight not in excess of 60,000 pounds and not used in the furtherance of a business or occupation for compensation or profit or for transporting goods for other than the owner.

OSS - ONE STOP SHOP

Proper title of that portion of the Motor Carrier Services Section that assists carriers with complex licensing and operational questions, licenses commercial vehicles, issues IFTA permits, trip permits, hazardous materials endorsements, handles HVUT transactions, etc.

OWNER

Any person, firm, or corporation, other than a lienholder, holding legal title to a vehicle.

POWER UNIT

Bus, Truck, Truck-Tractor, Road Tractor or Tractor.

POWER OF ATTORNEY

A legal document authorizing one person to act on behalf of another (certain restrictions may be identified).

PRECEDING YEAR

The period of twelve consecutive months immediately prior to July 1 of the year immediately preceding the commencement of the registration or license year.

PRIVATE CARRIER

A person, firm, or corporation which utilizes its own trucks to transport its own freight.

PROBABLE CAUSE

Information sufficient to create a reasonable belief that the owner of a motor vehicle(s) has either not paid fees due or has under-reported miles traveled or has underpaid fees due.

PROPERLY REGISTERED VEHICLE

A vehicle which has been registered in full compliance with the laws of all jurisdictions in which it is intended to operate.

PROOF OF PURCHASE

Bill of sale, application for title, or title that identifies the new owner and the vehicle.

PURCHASE PRICE (VEHICLE)

Purchase Price - For purposes of IRP registration, the actual purchase price, if reasonable, of a vehicle including the value of any trade-in or other valuable consideration, cost of accessories and modifications. Excluded are applicable federal excise taxes, state and local sales

or use taxes, transportation or shipping costs, or preparatory or delivery costs.

Factory Price - The manufacturer's retail price, excluding trade-in and sales tax, including accessories or modifications attached to the vehicle.

RECIPROCITY

The reciprocal granting of rights and/or privileges to vehicles properly registered under the IRP and to vehicles not so registered if such vehicles are subject to separate reciprocity agreements, arrangements, declarations, or understandings.

REGISTERED GROSS WEIGHT

The scale weight of the tractor or truck-tractor equipped for operation and the maximum load that may be carried as declared by the owner in applying for registration.

REGISTRATION

Synonymous with Cab Card.

REGISTRATION FEE

The total fee required under the laws of each jurisdiction for each vehicle at the regular annual or unexpired portion of the registration year.

ROAD TRACTOR

Every motor vehicle designed and used for drawing other vehicles and not so constructed as to carry any load thereon either independently or any part of a vehicle or load so drawn.

ROAD USE FEE - SEE USE FEE**SEMITRAILER**

A vehicle without motive power designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that some part of its load rests upon, or is carried by, the towing vehicle.

SINGLE STATE REGISTRATION SYSTEM (SSRS)

An authority registration program for carriers operating interstate, for-hire, hauling non-exempt commodities.

SPECIAL FUELS

Fuels other than gasoline.

TEMPORARY INCREASED REGISTERED WEIGHT PERMIT

Permit to allow a vehicle currently registered for Idaho to temporarily increase the gross weight.

TEMPORARY REGISTRATION/FUEL PERMIT

A temporary permit issued to carriers who do not want to license their vehicle with Idaho and/or are not IFTA qualified.

TITLE

Document issued to a vehicle to indicate ownership.

TRACTOR

Every motor vehicle designed and used primarily for drawing other vehicles, but not so constructed as to carry a load other than part of the weight of the vehicle and load so drawn.

**TRAILER**

Every vehicle without motive power designed to carry property or passengers wholly on its own structure and to be drawn by a motor vehicle.

TRIP PERMIT

A temporary permit issued by a jurisdiction in lieu of regular registration or reciprocity.

TRUCK

Every motor vehicle designed and used primarily for the transportation of property.

TRUCK TRACTOR

Every motor vehicle designed and used primarily for drawing other vehicles, and so constructed as to carry a load other than a part of the vehicle and load so drawn.

TVC

Temporary Vehicle Clearance, authorizes operation of a vehicle for up to 45 days until registration and plates can be issued. (May be referred to in other jurisdictions as Temporary Authority – TA or Temporary Operating Authority – TOA.)

UNLADEN WEIGHT

The weight of a vehicle fully equipped for service excluding the weight of any load.

USE FEE

Use fee, or mileage tax, assessed on vehicles over 60,000 pounds combined gross weight based on Idaho miles operated. Idaho use fee in conjunction with registration was eliminated via Senate Bill 1580 in the year 2000. **ROAD USE FEES** for vehicles moving non-reducible vehicles and/or loads are separate fees paid above and beyond the registration fees. These fees were not eliminated when the registration fees went to a flat fee. The road use fees are collected on a single trip permit at the time it is issued. The road use fees for annual permits are reported (laden miles only) and paid on quarterly statements.

UTILITY TRAILER

Trailer constructed for the purpose of carrying property and not to exceed 6,000 pounds declared gross vehicle weight.

VEHICLE

Every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, excepting devices moved by human power or used exclusively upon rails or tracts.

VEHICLE CONFIGURATION

The actual number of vehicles in the configuration for each trip segment; i.e., trip segment 1: truck tractor and 3 trailers; trip segment 2: truck tractor and two trailers.

VEHICLE IDENTIFICATION NUMBER (VIN)

The numbers and letters generally assigned to a vehicle by the manufacturer for the purpose of titling and registering.



If you have questions, please contact the One Stop Shop or the appropriate agency as listed in the front of this manual.

ADDRESSES AND TELEPHONE NUMBERS FOR IRP JURISDICTIONS

ALBERTA

ALBERTA INFRASTRUCTURE
PRORATE SERVICES
1ST FLOOR, 803 MANNING RD NE
CALGARY, AB T2E7M8
CANADA PHONE: 403-297-2917

ALABAMA

DEPT OF REVENUE
MOTOR VEHICLE DIVISION IRP
PO BOX 327620
MONTGOMERY, AL 36132-7620
PHONE: 334-242-2999

ARKANSAS

OFFICE OF MOTOR VEH IRP UNIT
PO BOX 8091
LITTLE ROCK, AR 72203
PHONE: 501-682-4653

ARIZONA

DEPT OF TRANSPORTATION
MAIL DROP 527M
1801 JEFFERSON
PHOENIX, AZ 85007
PHONE: 602-712-6775

BRITISH COLUMBIA

INTERJURISDICTIONAL LIC
PO BOX 7500 STN TERMINAL
VANCOUVER, BC V6B5R9
CANADA PHONE: 604-443-4450

CALIFORNIA

DEPT OF MOTOR VEHICLES
CAL-IRP SECTION MS H160
PO BOX 932320
SACRAMENTO, CA 94232-3200
PHONE: 916-657-7971

COLORADO

COLORADO DEPT OF REVENUE
MTR CARRIER SERV IRP SECTION
1881 PIERCE ST RM 114
LAKEWOOD, CO 80214-1497
PHONE: 303-205-5602

CONNECTICUT

DEPT OF MTR VEH IRP SECTION
60 STATE ST RM 104
WETHERSFIELD, CT 06161-1010
PHONE: 860-263-5281

DELAWARE

MOTOR FUEL TAX ADMIN
MTR CARRIER SERV IRP
PO BOX 7065
DOVER, DE 19903-7065
PHONE: 302-739-2278

DISTRICT OF COLUMBIA

DEPT OF MOTOR VEHICLES
301 C ST NW RM 1063
WASHINGTON, DC 20001
PHONE: 202-727-6426

FLORIDA

MOTOR CARRIER SERVICES
2900 APALACHEE PKWY MS 62
TALLAHASSEE, FL 32399-0625
PHONE: 850-487-0117

GEORGIA

MOTOR VEH DIV IRP SECTION
PO BOX 38457
ATLANTA, GA 30334
PHONE: 404-651-8740

IOWA

OFFICE OF MTR CARRIER SERV
PO BOX 10382
DES MOINES, IA 50306-0382
PHONE: 515-237-3268

IDAHO

MTR CARRIER ONE STOP SHOP
PO BOX 7129
BOISE, ID 83707-1129
PHONE: 208-334-8611

ILLINOIS

OFFICE OF SEC OF STATE
COMM & FARM TRUCK DIV
501 S 2ND ST
300 HOWLETT BLDG
SPRINGFIELD, IL 62756
PHONE: 217-782-4815 OR 4816

INDIANA

DEPT OF REVENUE
MOTOR CARRIER IRP
5252 DECATUR BLVD STE R
INDIANAPOLIS, IN 46241-9524
PHONE: 317-615-7231

KANSAS

MOTOR CARRIER SERV BUREAU
DOCKING STATE OFFICE BLDG
PO BOX 12003
TOPEKA, KS 66612-2003
PHONE: 785-291-3384

KENTUCKY

TRANSPORTATION CABINET
IRP BRANCH
PO BOX 2323
FRANKFORT, KY 40602
PHONE: 520-564-4120

LOUISIANA

DEPT OF PUBLIC SAFETY
IRP SECTION
PO BOX 64886
BATON ROUGE, LA 70896
PHONE: 504-925-6270

MASSACHUSETTS

REGISTRY OF MOTOR VEH-IRP
3RD FLOOR TOWER ONE
1 COPLEY PLACE
BOSTON, MA 02116
PHONE: 617-351-9320

MANITOBA

DEPT OF HWYS & GOV'T SVCS
DIV OF DRIVER & VEH LIC
1075 PORTAGE AVE
WINNEPEG, MB R3G0S1
CANADA PHONE: 204-945-5435

MARYLAND

MTR VEHICLE ADMINISTRATION
MOTOR CARRIER SERV RM 120
6601 RITCHIE HWY NE
GLEN BURNIE, MD 21062
PHONE: 410-787-2971

MAINE

BUREAU OF MOTOR VEHICLES
COMMERCIAL VEHICLE DIVISION
29 STATE HOUSE STATION
AUGUSTA, ME 04333-0029
PHONE: 207-624-9000 EXT 52135

MICHIGAN

MICHIGAN DEPT OF STATE, IRP
PO BOX 30029
LANSING, MI 48909-7529
PHONE: 517-322-1097

MINNESOTA

DEPT OF PUBLIC SAFETY
PRORATE & IFTA
1110 CENTRE POINTE CURVE
STE 425
MENDOTA HEIGHTS, MN 55120
PHONE: 651-405-6161

MISSOURI

MISSOURI HWY RECIP COMM
PO BOX 893
JEFFERSON CITY, MO 65105-0893
PHONE: 573-751-6433

MISSISSIPPI

STATE TAX COMMISSION IRP
PO BOX 1140
JACKSON, MS 39215
PHONE: 601-923-7142

MONTANA

MDT/MOTOR CARRIER SERV DIV
PO BOX 4639
HELENA, MT 59620-4639
PHONE: 406-444-6130

NEW BRUNSWICK

PROVINCE OF NEW BRUNSWICK
PO BOX 6000
FREDERICTON, NB E3B5H1
CANADA PHONE: 506-453-2443

NORTH CAROLINA

DIV OF MTR VEH IRP SECTION
1425 ROCK QUARRY RD STE 100
RALEIGH, NC 27610
PHONE: 919-733-7458

NORTH DAKOTA

DEPT OF TRANS MTR VEH DEPT
MOTOR CARRIER SECTION
608 E BOULEVARD AVE
BISMARCK, ND 58505-0780
PHONE: 701-328-2725

NEBRASKA

DEPT OF MOTOR VEHICLES
MOTOR CARRIER SERVICES
PO BOX 98935
LINCOLN, NE 68509-8935
PHONE: 888-622-1222

NEWFOUNDLAND

MTR REG DIV DEPT OF GOV SVC
PO BOX 8710
ST JOHNS, NF A1B4J5
CANADA PHONE: 709-729-4953

NEW HAMPSHIRE

DEPARTMENT OF SAFETY
10 HAZEN DR RM 109A IRP
CONCORD, NH 03305
PHONE: 603-271-2196

NEW JERSEY

DIVISION OF MOTOR VEHICLES
PO BOX 178
TRENTON, NJ 08666-0178
PHONE: 609-633-9399

NEW MEXICO

COMMERCIAL VEHICLE BUREAU
PO BOX 1028
SANTA FE, NM 87504-1028
PHONE: 505-827-0392

NEVADA

DMV & PUBLIC SAFETY
MOTOR CARRIER SECTION
555 WRIGHT WAY
CARSON CITY, NV 89711-0600
PHONE: 775-684-4711

NEW YORK

INTERNATIONAL REGIS BUREAU
PO BOX 2850 ESP
ALBANY, NY 12220-0850
PHONE: 518-473-5834

OHIO

BUREAU OF MOTOR VEH IRP
PO BOX 18320
COLUMBUS, OH 43218-0320
PHONE: 614-777-8400

OKLAHOMA

OKLAHOMA TAX COMMISSION
MOTOR VEHICLE DIVISION
2501 LINCOLN BLVD
OKLAHOMA CITY, OK 73194
PHONE: 405-521-3036

ONTARIO

BUSINESS TRANSFORMATION OFC
RM 148 CENTRAL BLDG
1201 WILSON AVE
TORONTO, ON M3M1J8
CANADA PHONE: 416-235-4458

OREGON

MOTOR CARRIER SERVICES
550 CAPITOL ST NE
SALEM, OR 97310-1309
PHONE: 503-378-6699

PENNSYLVANIA

BUREAU OF MOTOR VEHICLES
COMM REG SECTION 1ST FLOOR
1101 S FRONT ST
HARRISBURG, PA 17104
PHONE: 717-783-6095

PRINCE EDWARD ISLAND

DEPT OF TRANS & PUB WORKS
PO BOX 2000
CHARLOTTETOWN, PE C1A7N8
CANADA PHONE: 902-365-5223

QUEBEC

SOCIÉTÉ DE L'ASSURANCE
AUTOMOBILE DU QUEBEC
333 BOUL JEAN LESAGE LOCAL
N4-4
QUEBEC CITY, PQ G1K8J6
CANADA PHONE: 418-528-4418

RHODE ISLAND

IRP SERVICES SECTION
45 PARK PLACE
PAWTUCKET, RI 02860
PHONE: 401-728-6692

SOUTH CAROLINA

DEPT OF PUBLIC SAFETY
PO BOX 1498
COLUMBIA, SC 29216-0027
PHONE: 803-737-6620

SOUTH DAKOTA

DEPT OF REVENUE
PRORATE & COMM LIC
445 E CAPITOL AVE
PIERRE, SD 57501-3100
PHONE: 605-773-4111

SASKATCHEWAN

CENTRAL ISSUING SGI
2260 11TH AVE 1ST FLOOR
REGINA, SK S4P 2N7
CANADA PHONE: 306-751-1251

TENNESSEE

DEPT OF REVENUE
MOTOR CARRIER SECTION
500 DEADRICK ST 5TH FLOOR
NASHVILLE, TN 37242
PHONE: 615-741-1786

TEXAS

VEH TITLES & REGIS DIVISION
DEPT OF TRANSPORTATION IRP
4000 JACKSON
AUSTIN, TX 78779-0001
PHONE: 512-486-5250

UTAH

MOTOR CARRIER SERVICES
210 N 1950 W
SALT LAKE CITY, UT 84134-8040
PHONE: 888-251-9555

VIRGINIA

DMV MOTOR CARRIER SERV
PO BOX 27412
RICHMOND, VA 23269
PHONE: 804-367-0479

VERMONT

DMV IRP UNIT
120 STATE ST
MONTPELIER, VT 05603-0001
PHONE: 802-828-2071

WASHINGTON

DEPT OF LICENSING
PO BOX 9036
OLYMPIA, WA 98507-9036
PHONE: 360-664-1858

WISCONSIN

IRP
PO BOX 7955
MADISON, WI 53707-7955
PHONE: 608-266-9900

WEST VIRGINIA

DIVISION OF MOTOR VEH
COMMERCIAL LICENSING
PO BOX 174
CHARLESTON, WV 25321
PHONE: 304-558-3629

WYOMING

DEPT OF TRANSPORTATION
MOTOR VEHICLE SERV IRP
5300 BISHOP BLVD
CHEYENNE, WY 82009-3340
PHONE: 307-777-4829



**FULL FEE
APPLICATION FOR REGISTRATION**



PLEASE PRINT OR TYPE

DO NOT USE RED INK

SEE INSTRUCTIONS BELOW AND ON REVERSE SIDE

No renewals by phone, fax, e-mail, or at the ports of entry

[illegible]

AAdd a power unit
RRenew a power unit
CChange vehicle information (indicate reason for change)
DDelete a vehicle registration (indicate reason for deletion)
1YAAdd/Renew a 1-year annual trailer
7YAAdd/Renew a 7-year annual trailer
1YSAdd/Renew a 1-year staggered trailer
7YSAdd/Renew a 7-year staggered trailer
HMIndicate with "A," "R" or "C" if a Hazardous Materials

7-year & staggered
for Idaho-based
trailers only.

Endorsement is needed along with the vehicle registration.

Change or Delete reason:

OFFICE USE ONLY - DO NOT WRITE IN THIS SECTION			
Account Status ()	HVUT Verified ()	Insurance Verified ()	
() Counter Dir. Entry	() Counter	() Mail	() Company Fax
() Company Phone	() Port Fax:	() Port Phone:	
() Other:	R-date:	Trans#/R-card:	
Entered By:	Date Mailed/Picked Up:		

REGISTRATION FEE TOTAL	
IDAHO BASE PLATE FEES ____ @ \$3.00 EACH, ____ @ \$6.00 EACH	
SAFETY & INSURANCE (INS) FEES ____ @ \$2.00 EACH (SEE INSTRUCTIONS)	
ADMINISTRATION FEES ____ @ \$4.00 EACH UNIT	
EMS FEES ____ @ \$1.25 EACH (POWER UNITS ONLY)	
TEMPORARY VEHICLE CLEARANCE (TVC) FEES ____ @ \$10.00 EACH UNIT	
OTHER FEES:	
(Make checks payable to STATE OF IDAHO)	TOTAL FEES DUE:

ITD-3033 8/01

FULL FEE APPLICATION FOR REGISTRATION

INSTRUCTIONS FOR COMPLETING FULL FEE APPLICATION FOR REGISTRATION

CARRIER INFORMATION

- **Idaho Account Number** - Number assigned by the Idaho Transportation Department (ITD). Leave blank if new. All transactions with ITD will use this number.
- **Employer Identification Number** - Registrant's Federal Identification Number.
- **U.S. DOT Number** - Number issued by the Federal Department of Transportation, or Idaho State Police (for Idaho intrastate-only carriers).
- **Federal Operating Authority** - Check "no" if not applicable. Check "yes" and indicate your MC number (or date applied) if applicable.
- **Application Effective Date** - Indicate the effective date for this transaction.
- **Registration Year** - The registration year applicable to this transaction.
- **Name or DBA of Registrant** - Name of person, firm or corporation as it will appear on the registration (cab card). All registrations, permits, endorsements and correspondence for this account number will reflect this name.
- **Business Address** - The street address or directions where registrant's business is located.
- **Mailing Address** - All account correspondence and identification will be mailed to this address.
- **Contact Person** - Name of person able to answer inquiries regarding this account.
- **Phone** - Telephone number of contact person above.
- **Fax** - Company or contact person's fax number.
- **E-mail** - Electronic address (if available).

VEHICLE INFORMATION

1. **Action Code** - Indicate appropriate code from the list on the front of the application.
2. **Base Jurisdiction** - List two-letter abbreviation of the state or province where the vehicle is based.
3. **Unit Number** - Maximum of six (6) letters or numbers used to identify the vehicle.
4. **Vehicle Year** - Manufacturer's vehicle model year.
5. **Vehicle Make** - Manufacturer's vehicle make.
6. **Vehicle Identification Number** - Complete VIN as shown on title.
7. **Vehicle Type** - TR = Tractor, TK = Truck, TT = Truck-tractor, MT = Mobile Home Toter, BS = Bus, ST = Semi Trailer, FT = Full Trailer
8. **Fuel Type** - D = Diesel, G = Gas, P = Propane
9. **Combined Gross Weight** - Indicate the unladen weight plus the weight of the heaviest load to be carried on any vehicle combination. Note: For vehicles 55,000 pounds and over, provide proof of payment or suspension of Federal Heavy Vehicle Use Tax (HVUT) by including a copy of the receipted Federal Form 2290, Schedule 1, for the current year. This form may also be filed directly through the One Stop Shop, with any checks made payable to the I.R.S.
10. **Mileage** - For power units over 60,000 combined gross weight, list the mileage driven during the previous July 1 through June 30 mileage reporting period. If no miles were operated during that time, mileage must be estimated by using the standard 11,000 mileage estimate, or by providing your own estimate from the Full Fee Mileage Guidelines worksheet.
11. **Estimated/Actual (E/A)** - Indicate whether the mileage you have listed is estimated (E) or actual (A).
12. **Operation Type** - Fill in the operation type code based on the criteria below:

<u>Vehicle hauls:</u>	<u>Code:</u>
• <u>Only</u> farmer's own farm commodities/equipment	F (Farm)
• <u>Only</u> exempt commodities (other than farm)	E (Exempt)
• Non-exempt commodities, but <u>only carrier's own</u>	P* (Private)
• Non-exempt commodities <u>for hire</u> , but <u>only in Idaho</u>	H* (Haul for Hire)
• Non-exempt commodities <u>for hire across state lines</u>	I* (Interstate)
(or as part of an interstate operation)	

*P & H - pay \$2.00 insurance fee (unless non-Idaho-based, 8,000 lbs. or less, and not hauling hazardous materials). H - Form E insurance must be on file with the One Stop Shop. I - Obtain Federal Operating Authority, and file Single State Registration System (SSRS) with the One Stop Shop.

Examples of exempt commodities: Logs, Unprocessed Agriculture, Livestock, Wood Chips, Mining Products, Intrastate Sand & Gravel, and Milk Haul.

Examples of non-exempt commodities: Equipment, General Freight, Hazardous Materials, and Interstate Sand & Gravel.

For more information regarding commodity exemptions, contact the OSS (for intrastate commodities) or the Federal Motor Carrier Safety Office at (208) 334-1842 (for interstate commodities).
13. **Name of Titled Owner** - For Idaho-based vehicles, indicate the current owner's name as it appears on the vehicle title.
14. **Idaho Title Number** - For Idaho-based vehicles. If newly-purchased, provide a copy of the Idaho Application for Certificate of Title.
15. **Idaho Plate** - For Idaho-based vehicles. Leave blank if a plate has not yet been issued.
16. **Registration Fees** - Calculate the registration fee from the fee chart below or from the separate chart for vehicles over 60,000 pounds.

COMB. GROSS WGT.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1-16,000	\$48.00	44.00	40.00	36.00	32.00	28.00	24.00	20.00	16.00	12.00	8.00	5.00
16,001 - 26,000	\$143.40	131.00	120.00	108.00	96.00	84.00	72.00	60.00	48.00	36.00	24.00	12.00
26,001 - 30,000	\$223.80	205.00	187.00	168.00	149.00	131.00	112.00	93.00	75.00	56.00	37.00	19.00
30,001 - 40,000	\$291.60	267.00	243.00	219.00	194.00	170.00	146.00	122.00	97.00	73.00	49.00	24.00
40,001 - 50,000	\$360.00	330.00	300.00	270.00	240.00	210.00	180.00	150.00	120.00	90.00	60.00	30.00
50,001 - 60,000	\$515.40	472.00	430.00	387.00	344.00	301.00	258.00	215.00	172.00	129.00	86.00	43.00

Refer to separate fee chart for vehicles over 60,000. Contact the One Stop Shop for this chart.

Trailers: \$15.00 for 1-12 months; \$30.00 for 13-17 months; \$105.00 for 7-year annual and 7-year staggered.

OTHER FEES: **Idaho Base Plate Fees:** \$3.00 for trailers and tractors; \$6.00 for all other power units. **Safety & Insurance (INS) Fees:** \$2.00 for power units with operation type of "P" (Private) or "H" (Haul for Hire). **Administration Fees:** \$4.00 on all units. **Emergency Medical Service (EMS) Fees:** \$1.25 on all power units. **Temporary Vehicle Clearance (TVC) Fees:** \$10.00 per unit - only when TVC is requested. **Other Fees:** Include any other fees here, such as backing plate fees (\$3.00) for non-Idaho-based vehicles, hazardous materials endorsement fees (\$3.00), etc.

ITD-3033 (Reverse Side) 8/01

Make checks payable to:
State of Idaho



Mail to:
Motor Carrier One Stop Shop
PO Box 34, Boise, ID 83731

Counter & Express Mail:
Motor Carrier One Stop Shop
3311 W State St, Boise, ID 83703

Phone: (208) 334-8611



FULL FEE APPLICATION INSTRUCTIONS

FULL FEE MILEAGE GUIDELINES

(FOR FULL FEE POWER UNITS OVER 60,000 POUNDS GVW)

Full Fee power units being licensed for over 60,000 pounds combined gross weight must show actual mileage for the previous July 1 through June 30 time period, unless no actual miles were traveled during that time period, in which case mileage may be estimated under the guidelines set below.

You may use the standard Full Fee estimated mileage amount, or provide your own estimate using the optional method below, by giving a detailed description of the projected routes of travel and the projected number of trips for a 12-month time period.

Standard Full Fee estimated mileage: **11,000 miles**

**ACCOUNT
NUMBER:**

Optional Method:

Fill in the specific information per vehicle over 60,000 pounds in the chart below to calculate the optional estimated mileage amount(s). You may make copies of this page for additional vehicles.

Include this form with your application for registration.

VEHICLE UNIT #	TRIP ORIGIN	TRIP DESTINATION	NUMBER OF MILES PER TRIP OR ROUND TRIP		ESTIMATED NUMBER OF TRIPS PER YEAR		TOTAL MILES	TOTAL ESTIMATE PER VEHICLE
				X		=		
				X		=		
				X		=		
				X		=		
				X		=		
				X		=		
				X		=		
				X		=		
				X		=		
				X		=		
				X		=		
				X		=		
				X		=		
				X		=		
				X		=		
				X		=		

IDAHO FEE CHART FOR IDAHO-BASED CARRIERS — 0 TO 80,000 POUNDS

IDAHO FEE CHART FOR IDAHO-BASED CARRIERS

EFFECTIVE OCTOBER 1, 2001

FLAT: 1-2,499 (Full Fee Only) Tiers (miles): 1: 1-7,500; 2: 7,501-20,000; 3: 20,001-35,000; 4: 35,001-50,000; 5: Over 50,000

WEIGHT	Jan - 12	Feb - 11	Mar - 10	Apr - 9	May - 8	Jun - 7	Jul - 6	Aug - 5	Sep - 4	Oct - 3	Nov - 2	Dec - 1
TRAILERS	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
0 - 16,000	\$48.00	\$44	\$40	\$36	\$32	\$28	\$24	\$20	\$16	\$12	\$8	\$5
16,001 - 26,000	\$143.40	\$131	\$120	\$108	\$96	\$84	\$72	\$60	\$48	\$36	\$24	\$12
26,001 - 30,000	\$223.80	\$205	\$187	\$168	\$149	\$131	\$112	\$93	\$75	\$56	\$37	\$19
30,001 - 40,000	\$291.60	\$267	\$243	\$219	\$194	\$170	\$146	\$122	\$97	\$73	\$49	\$24
40,001 - 50,000	\$360.00	\$330	\$300	\$270	\$240	\$210	\$180	\$150	\$120	\$90	\$60	\$30
50,001 - 60,000	\$515.40	\$472	\$430	\$387	\$344	\$301	\$258	\$215	\$172	\$129	\$86	\$43
*62 - 106 FLAT	\$255.00	\$255	\$255	\$255	\$255	\$255	\$255	\$255	\$255	\$255	\$255	\$255
62,000 tier 1	\$223.00	\$204	\$186	\$167	\$149	\$130	\$112	\$93	\$74	\$56	\$37	\$19
62,000 tier 2	\$511.00	\$468	\$426	\$383	\$341	\$298	\$256	\$213	\$170	\$128	\$85	\$43
62,000 tier 3	\$789.00	\$723	\$658	\$592	\$526	\$460	\$395	\$329	\$263	\$197	\$132	\$66
62,000 tier 4	\$1,068.00	\$979	\$890	\$801	\$712	\$623	\$534	\$445	\$356	\$267	\$178	\$89
62,000 tier 5	\$1,560.00	\$1,430	\$1,300	\$1,170	\$1,040	\$910	\$780	\$650	\$520	\$390	\$260	\$130
64,000 tier 1	\$251.00	\$230	\$209	\$188	\$167	\$146	\$126	\$105	\$84	\$63	\$42	\$21
64,000 tier 2	\$576.00	\$528	\$480	\$432	\$384	\$336	\$288	\$240	\$192	\$144	\$96	\$48
64,000 tier 3	\$890.00	\$816	\$742	\$668	\$593	\$519	\$445	\$371	\$297	\$223	\$148	\$74
64,000 tier 4	\$1,205.00	\$1,105	\$1,004	\$904	\$803	\$703	\$603	\$502	\$402	\$301	\$201	\$100
64,000 tier 5	\$1,760.00	\$1,613	\$1,467	\$1,320	\$1,173	\$1,027	\$880	\$733	\$587	\$440	\$293	\$147
66,000 tier 1	\$280.00	\$257	\$233	\$210	\$187	\$163	\$140	\$117	\$93	\$70	\$47	\$23
66,000 tier 2	\$642.00	\$589	\$535	\$482	\$428	\$375	\$321	\$268	\$214	\$161	\$107	\$54
66,000 tier 3	\$992.00	\$909	\$827	\$744	\$661	\$579	\$496	\$413	\$331	\$248	\$165	\$83
66,000 tier 4	\$1,342.00	\$1,230	\$1,118	\$1,007	\$895	\$783	\$671	\$559	\$447	\$336	\$224	\$112
66,000 tier 5	\$1,960.00	\$1,797	\$1,633	\$1,470	\$1,307	\$1,143	\$980	\$817	\$653	\$490	\$327	\$163
68,000 tier 1	\$309.00	\$283	\$258	\$232	\$206	\$180	\$155	\$129	\$103	\$77	\$52	\$26
68,000 tier 2	\$707.00	\$648	\$589	\$530	\$471	\$412	\$354	\$295	\$236	\$177	\$118	\$59
68,000 tier 3	\$1,093.00	\$1,002	\$911	\$820	\$729	\$638	\$547	\$455	\$364	\$273	\$182	\$91
68,000 tier 4	\$1,479.00	\$1,356	\$1,233	\$1,109	\$986	\$863	\$740	\$616	\$493	\$370	\$247	\$123
68,000 tier 5	\$2,160.00	\$1,980	\$1,800	\$1,620	\$1,440	\$1,260	\$1,080	\$900	\$720	\$540	\$360	\$180
70,000 tier 1	\$337.00	\$309	\$281	\$253	\$225	\$197	\$169	\$140	\$112	\$84	\$56	\$28
70,000 tier 2	\$773.00	\$709	\$644	\$580	\$515	\$451	\$387	\$322	\$258	\$193	\$129	\$64
70,000 tier 3	\$1,194.00	\$1,095	\$995	\$896	\$796	\$697	\$597	\$498	\$398	\$299	\$199	\$100
70,000 tier 4	\$1,615.00	\$1,480	\$1,346	\$1,211	\$1,077	\$942	\$808	\$673	\$538	\$404	\$269	\$135
70,000 tier 5	\$2,360.00	\$2,163	\$1,967	\$1,770	\$1,573	\$1,377	\$1,180	\$983	\$787	\$590	\$393	\$197
72,000 tier 1	\$366.00	\$336	\$305	\$275	\$244	\$214	\$183	\$153	\$122	\$92	\$61	\$31
72,000 tier 2	\$838.00	\$768	\$698	\$629	\$559	\$489	\$419	\$349	\$279	\$210	\$140	\$70
72,000 tier 3	\$1,295.00	\$1,187	\$1,079	\$971	\$863	\$755	\$648	\$540	\$432	\$324	\$216	\$108
72,000 tier 4	\$1,752.00	\$1,606	\$1,460	\$1,314	\$1,168	\$1,022	\$876	\$730	\$584	\$438	\$292	\$146
72,000 tier 5	\$2,560.00	\$2,347	\$2,133	\$1,920	\$1,707	\$1,493	\$1,280	\$1,067	\$853	\$640	\$427	\$213
74,000 tier 1	\$394.00	\$361	\$328	\$296	\$263	\$230	\$197	\$164	\$131	\$99	\$66	\$33
74,000 tier 2	\$904.00	\$829	\$753	\$678	\$603	\$527	\$452	\$377	\$301	\$226	\$151	\$75
74,000 tier 3	\$1,396.00	\$1,280	\$1,163	\$1,047	\$931	\$814	\$698	\$582	\$465	\$349	\$233	\$116
74,000 tier 4	\$1,889.00	\$1,732	\$1,574	\$1,417	\$1,259	\$1,102	\$945	\$787	\$630	\$472	\$315	\$157
74,000 tier 5	\$2,760.00	\$2,530	\$2,300	\$2,070	\$1,840	\$1,610	\$1,380	\$1,150	\$920	\$690	\$460	\$230
76,000 tier 1	\$423.00	\$388	\$353	\$317	\$282	\$247	\$212	\$176	\$141	\$106	\$71	\$35
76,000 tier 2	\$969.00	\$888	\$808	\$727	\$646	\$565	\$485	\$404	\$323	\$242	\$162	\$81
76,000 tier 3	\$1,498.00	\$1,373	\$1,248	\$1,124	\$999	\$874	\$749	\$624	\$499	\$375	\$250	\$125
76,000 tier 4	\$2,026.00	\$1,857	\$1,688	\$1,520	\$1,351	\$1,182	\$1,013	\$844	\$675	\$507	\$338	\$169
76,000 tier 5	\$2,960.00	\$2,713	\$2,467	\$2,220	\$1,973	\$1,727	\$1,480	\$1,233	\$987	\$740	\$493	\$247
78,000 tier 1	\$451.00	\$413	\$376	\$338	\$301	\$263	\$226	\$188	\$150	\$113	\$75	\$38
78,000 tier 2	\$1,035.00	\$949	\$863	\$776	\$690	\$604	\$518	\$431	\$345	\$259	\$173	\$86
78,000 tier 3	\$1,599.00	\$1,466	\$1,333	\$1,199	\$1,066	\$933	\$800	\$666	\$533	\$400	\$267	\$133
78,000 tier 4	\$2,163.00	\$1,983	\$1,803	\$1,622	\$1,442	\$1,262	\$1,082	\$901	\$721	\$541	\$361	\$180
78,000 tier 5	\$3,160.00	\$2,897	\$2,633	\$2,370	\$2,107	\$1,843	\$1,580	\$1,317	\$1,053	\$790	\$527	\$263
80,000 tier 1	\$480.00	\$440	\$400	\$360	\$320	\$280	\$240	\$200	\$160	\$120	\$80	\$40
80,000 tier 2	\$1,100.00	\$1,008	\$917	\$825	\$733	\$642	\$550	\$458	\$367	\$275	\$183	\$92
80,000 tier 3	\$1,700.00	\$1,558	\$1,417	\$1,275	\$1,133	\$992	\$850	\$708	\$567	\$425	\$283	\$142
80,000 tier 4	\$2,300.00	\$2,108	\$1,917	\$1,725	\$1,533	\$1,342	\$1,150	\$958	\$767	\$575	\$383	\$192
80,000 tier 5	\$3,360.00	\$3,080	\$2,800	\$2,520	\$2,240	\$1,960	\$1,680	\$1,400	\$1,120	\$840	\$560	\$280

IDAHO-BASED FEE CHART — 80,001 TO 106,000 LBS & TRAILERS

WEIGHT	Jan - 12	Feb - 11	Mar - 10	Apr - 9	May - 8	Jun - 7	Jul - 6	Aug - 5	Sep - 4	Oct - 3	Nov - 2	Dec - 1
82,000 tier 1	\$494.00	\$453	\$412	\$371	\$329	\$288	\$247	\$206	\$165	\$124	\$82	\$41
82,000 tier 2	\$1,133.00	\$1,039	\$944	\$850	\$755	\$661	\$567	\$472	\$378	\$283	\$189	\$94
82,000 tier 3	\$1,751.00	\$1,605	\$1,459	\$1,313	\$1,167	\$1,021	\$876	\$730	\$584	\$438	\$292	\$146
82,000 tier 4	\$2,368.00	\$2,171	\$1,973	\$1,776	\$1,579	\$1,381	\$1,184	\$987	\$789	\$592	\$395	\$197
82,000 tier 5	\$3,460.00	\$3,172	\$2,883	\$2,595	\$2,307	\$2,018	\$1,730	\$1,442	\$1,153	\$865	\$577	\$288
84,000 tier 1	\$509.00	\$467	\$424	\$382	\$339	\$297	\$255	\$212	\$170	\$127	\$85	\$42
84,000 tier 2	\$1,165.00	\$1,068	\$971	\$874	\$777	\$680	\$583	\$485	\$388	\$291	\$194	\$97
84,000 tier 3	\$1,801.00	\$1,651	\$1,501	\$1,351	\$1,201	\$1,051	\$901	\$750	\$600	\$450	\$300	\$150
84,000 tier 4	\$2,437.00	\$2,234	\$2,031	\$1,828	\$1,625	\$1,422	\$1,219	\$1,015	\$812	\$609	\$406	\$203
84,000 tier 5	\$3,560.00	\$3,263	\$2,967	\$2,670	\$2,373	\$2,077	\$1,780	\$1,483	\$1,187	\$890	\$593	\$297
86,000 tier 1	\$523.00	\$479	\$436	\$392	\$349	\$305	\$262	\$218	\$174	\$131	\$87	\$44
86,000 tier 2	\$1,198.00	\$1,098	\$998	\$899	\$799	\$699	\$599	\$499	\$399	\$300	\$200	\$100
86,000 tier 3	\$1,852.00	\$1,698	\$1,543	\$1,389	\$1,235	\$1,080	\$926	\$772	\$617	\$463	\$309	\$154
86,000 tier 4	\$2,505.00	\$2,296	\$2,088	\$1,879	\$1,670	\$1,461	\$1,253	\$1,044	\$835	\$626	\$418	\$209
86,000 tier 5	\$3,660.00	\$3,355	\$3,050	\$2,745	\$2,440	\$2,135	\$1,830	\$1,525	\$1,220	\$915	\$610	\$305
88,000 tier 1	\$537.00	\$492	\$448	\$403	\$358	\$313	\$269	\$224	\$179	\$134	\$90	\$45
88,000 tier 2	\$1,231.00	\$1,128	\$1,026	\$923	\$821	\$718	\$616	\$513	\$410	\$308	\$205	\$103
88,000 tier 3	\$1,902.00	\$1,744	\$1,585	\$1,427	\$1,268	\$1,110	\$951	\$793	\$634	\$476	\$317	\$159
88,000 tier 4	\$2,574.00	\$2,360	\$2,145	\$1,931	\$1,716	\$1,502	\$1,287	\$1,073	\$858	\$644	\$429	\$215
88,000 tier 5	\$3,760.00	\$3,447	\$3,133	\$2,820	\$2,507	\$2,193	\$1,880	\$1,567	\$1,253	\$940	\$627	\$313
90,000 tier 1	\$551.00	\$505	\$459	\$413	\$367	\$321	\$276	\$230	\$184	\$138	\$92	\$46
90,000 tier 2	\$1,264.00	\$1,159	\$1,053	\$948	\$843	\$737	\$632	\$527	\$421	\$316	\$211	\$105
90,000 tier 3	\$1,953.00	\$1,790	\$1,628	\$1,465	\$1,302	\$1,139	\$977	\$814	\$651	\$488	\$326	\$163
90,000 tier 4	\$2,642.00	\$2,422	\$2,202	\$1,982	\$1,761	\$1,541	\$1,321	\$1,101	\$881	\$661	\$440	\$220
90,000 tier 5	\$3,860.00	\$3,538	\$3,217	\$2,895	\$2,573	\$2,252	\$1,930	\$1,608	\$1,287	\$965	\$643	\$322
92,000 tier 1	\$566.00	\$519	\$472	\$425	\$377	\$330	\$283	\$236	\$189	\$142	\$94	\$47
92,000 tier 2	\$1,296.00	\$1,188	\$1,080	\$972	\$864	\$756	\$648	\$540	\$432	\$324	\$216	\$108
92,000 tier 3	\$2,004.00	\$1,837	\$1,670	\$1,503	\$1,336	\$1,169	\$1,002	\$835	\$668	\$501	\$334	\$167
92,000 tier 4	\$2,711.00	\$2,485	\$2,259	\$2,033	\$1,807	\$1,581	\$1,356	\$1,130	\$904	\$678	\$452	\$226
92,000 tier 5	\$3,960.00	\$3,630	\$3,300	\$2,970	\$2,640	\$2,310	\$1,980	\$1,650	\$1,320	\$990	\$660	\$330
94,000 tier 1	\$580.00	\$532	\$483	\$435	\$387	\$338	\$290	\$242	\$193	\$145	\$97	\$48
94,000 tier 2	\$1,329.00	\$1,218	\$1,108	\$997	\$886	\$775	\$665	\$554	\$443	\$332	\$222	\$111
94,000 tier 3	\$2,054.00	\$1,883	\$1,712	\$1,541	\$1,369	\$1,198	\$1,027	\$856	\$685	\$514	\$342	\$171
94,000 tier 4	\$2,779.00	\$2,547	\$2,316	\$2,084	\$1,853	\$1,621	\$1,390	\$1,158	\$926	\$695	\$463	\$232
94,000 tier 5	\$4,060.00	\$3,722	\$3,383	\$3,045	\$2,707	\$2,368	\$2,030	\$1,692	\$1,353	\$1,015	\$677	\$338
96,000 tier 1	\$594.00	\$545	\$495	\$446	\$396	\$347	\$297	\$248	\$198	\$149	\$99	\$50
96,000 tier 2	\$1,362.00	\$1,249	\$1,135	\$1,022	\$908	\$795	\$681	\$568	\$454	\$341	\$227	\$114
96,000 tier 3	\$2,105.00	\$1,930	\$1,754	\$1,579	\$1,403	\$1,228	\$1,053	\$877	\$702	\$526	\$351	\$175
96,000 tier 4	\$2,848.00	\$2,611	\$2,373	\$2,136	\$1,899	\$1,661	\$1,424	\$1,187	\$949	\$712	\$475	\$237
96,000 tier 5	\$4,160.00	\$3,813	\$3,467	\$3,120	\$2,773	\$2,427	\$2,080	\$1,733	\$1,387	\$1,040	\$693	\$347
98,000 tier 1	\$609.00	\$558	\$508	\$457	\$406	\$355	\$305	\$254	\$203	\$152	\$102	\$51
98,000 tier 2	\$1,395.00	\$1,279	\$1,163	\$1,046	\$930	\$814	\$698	\$581	\$465	\$349	\$233	\$116
98,000 tier 3	\$2,155.00	\$1,975	\$1,796	\$1,616	\$1,437	\$1,257	\$1,078	\$898	\$718	\$539	\$359	\$180
98,000 tier 4	\$2,916.00	\$2,673	\$2,430	\$2,187	\$1,944	\$1,701	\$1,458	\$1,215	\$972	\$729	\$486	\$243
98,000 tier 5	\$4,260.00	\$3,905	\$3,550	\$3,195	\$2,840	\$2,485	\$2,130	\$1,775	\$1,420	\$1,065	\$710	\$355
100,000 tier 1	\$623.00	\$571	\$519	\$467	\$415	\$363	\$312	\$260	\$208	\$156	\$104	\$52
100,000 tier 2	\$1,427.00	\$1,308	\$1,189	\$1,070	\$951	\$832	\$714	\$595	\$476	\$357	\$238	\$119
100,000 tier 3	\$2,206.00	\$2,022	\$1,838	\$1,655	\$1,471	\$1,287	\$1,103	\$919	\$735	\$552	\$368	\$184
100,000 tier 4	\$2,985.00	\$2,736	\$2,488	\$2,239	\$1,990	\$1,741	\$1,493	\$1,244	\$995	\$746	\$498	\$249
100,000 tier 5	\$4,360.00	\$3,997	\$3,633	\$3,270	\$2,907	\$2,543	\$2,180	\$1,817	\$1,453	\$1,090	\$727	\$363
102,000 tier 1	\$637.00	\$584	\$531	\$478	\$425	\$372	\$319	\$265	\$212	\$159	\$106	\$53
102,000 tier 2	\$1,460.00	\$1,338	\$1,217	\$1,095	\$973	\$852	\$730	\$608	\$487	\$365	\$243	\$122
102,000 tier 3	\$2,257.00	\$2,069	\$1,881	\$1,693	\$1,505	\$1,317	\$1,129	\$940	\$752	\$564	\$376	\$188
102,000 tier 4	\$3,053.00	\$2,799	\$2,544	\$2,290	\$2,035	\$1,781	\$1,527	\$1,272	\$1,018	\$763	\$509	\$254
102,000 tier 5	\$4,460.00	\$4,088	\$3,717	\$3,345	\$2,973	\$2,602	\$2,230	\$1,858	\$1,487	\$1,115	\$743	\$372
104,000 tier 1	\$651.00	\$597	\$543	\$488	\$434	\$380	\$326	\$271	\$217	\$163	\$109	\$54
104,000 tier 2	\$1,493.00	\$1,369	\$1,244	\$1,120	\$995	\$871	\$747	\$622	\$498	\$373	\$249	\$124
104,000 tier 3	\$2,307.00	\$2,115	\$1,923	\$1,730	\$1,538	\$1,346	\$1,154	\$961	\$769	\$577	\$385	\$192
104,000 tier 4	\$3,121.00	\$2,861	\$2,601	\$2,341	\$2,081	\$1,821	\$1,561	\$1,300	\$1,040	\$780	\$520	\$260
104,000 tier 5	\$4,560.00	\$4,180	\$3,800	\$3,420	\$3,040	\$2,660	\$2,280	\$1,900	\$1,520	\$1,140	\$760	\$380
106,000 tier 1	\$666.00	\$611	\$555	\$500	\$444	\$389	\$333	\$278	\$222	\$167	\$111	\$56
106,000 tier 2	\$1,526.00	\$1,399	\$1,272	\$1,145	\$1,017	\$890	\$763	\$636	\$509	\$382	\$254	\$127
106,000 tier 3	\$2,358.00	\$2,162	\$1,965	\$1,769	\$1,572	\$1,376	\$1,179	\$983	\$786	\$590	\$393	\$197
106,000 tier 4	\$3,190.00	\$2,924	\$2,658	\$2,393	\$2,127	\$1,861	\$1,595	\$1,329	\$1,063	\$798	\$532	\$266
106,000 tier 5	\$4,660.00	\$4,272	\$3,883	\$3,495	\$3,107	\$2,718	\$2,330	\$1,942	\$1,553	\$1,165	\$777	\$388



IDAHO IRP APPLICATION FOR REGISTRATION (SCHEDULE A)

DO NOT USE RED INK TO COMPLETE THE FORM



Phone: (208) 334-8611
Fax: (208) 334-2006 (no renewals)
E-mail: onestop@itd.state.id.us

CARRIER INFORMATION

Idaho Account Number	Fleet #	Employer Identification Number	US D.O.T. #	International Fuel Tax Agreement (IFTA) Authority () Idaho () Other:	Federal Operating Authority () No () Yes: MC #	Application Effective Date	Reg. Year	Supplement #
Name of Registrant (including DBA)				E-mail Address		Contact Name		
Physical Address (actual street address or directions to business location, mandatory requirement)				Mailing Address		Contact Telephone Number	Fax Number	
City		State IDAHO	Zip Code	City		State	Zip Code	Business Location Telephone Number (mandatory requirement)

WEIGHT INFORMATION

- Indicate the weight for each jurisdiction in which you will operate. If the jurisdiction(s) have not been previously shown for this fleet, a Schedule B with mileage data will need to be provided in addition to this form.

AB (Alberta)	AL (Alabama)	AR (Arkansas)	AZ (Arizona)	BC (British Columbia)	CA (California)	CO (Colorado)	CT (Connecticut)	DC (District of Columbia)	DE (Delaware)	FL (Florida)	GA (Georgia)	IA (Iowa)	ID (Idaho)	IL (Illinois)
IN (Indiana)	KS (Kansas)	KY (Kentucky)	LA (Louisiana)	MA (Massachusetts)	MB (Manitoba)	MD (Maryland)	ME (Maine)	MI (Michigan)	MN (Minnesota)	MO (Missouri)	MS (Mississippi)	MT (Montana)	NB (New Brunswick)	NC (North Carolina)
ND (North Dakota)	NE (Nebraska)	NF (Newfoundland)	NH (New Hampshire)	NJ (New Jersey)	NM (New Mexico)	NS (Nova Scotia)	NV (Nevada)	NY (New York)	OH (Ohio)	OK (Oklahoma)	ON (Ontario)	OR (Oregon)	PA (Pennsylvania)	PE (Prince Ed. Island)
PQ (Quebec)	RI (Rhode Island)	SC (South Carolina)	SD (South Dakota)	SK (Saskatchewan)	TN (Tennessee)	TX (Texas)	UT (Utah)	VA (Virginia)	VT (Vermont)	WA (Washington)	WI (Wisconsin)	WV (West Virginia)	WY (Wyoming)	WGT GROUP #

VEHICLE INFORMATION

- Each vehicle listed must accrue mileage in Idaho and at least one other jurisdiction to be eligible for apportioned registration.

*1 Action Code	2 Unit Number	3 Veh Year	4 Veh Make	5 Complete Vehicle Identification Number	6 Veh Type	7 Fuel	8 Axles	9 Unladen Weight	10 Comb. Gross Weight	11 A. Purchase Price B. Factory Price	12 Purchase Date	13 Name of Titled Owner	14 Idaho Title Number	15 State Titled	16 Operation Type	17 A. Hrs. Pwr B. Seats	18 Idaho Plate
										A. B.						A. B.	
										A. B.						A. B.	
										A. B.						A. B.	
										A. B.						A. B.	
										A. B.						A. B.	
										A. B.						A. B.	
										A. B.						A. B.	
										A. B.						A. B.	
										A. B.						A. B.	
										A. B.						A. B.	

*Column 1, Action Codes:

A = Add a vehicle
R = Renew a vehicle
C = Change vehicle information (indicate reason for change)
D = Delete a vehicle (indicate reason for deletion)
HM = Indicate with "A", "R" or "C" if a Hazardous Materials
Endorsement is needed along with the vehicle registration

Change or Delete reason:

FOR OFFICE USE ONLY - DO NOT WRITE IN THIS SECTION

Account Status () () Counter Dir. Entry () Counter () Mail () Company Fax () Comp Phone
Weight Info () () In-Office: () Port Fax: () Port Phone:
Vehicle Info () () Add Juris () Fleet to Fleet () Trans from FF/County () Wgt Change
HVUT () () New MCIS Account () New Flt () Name Change () Address Change
IFTA () () CTMP () Dup Reg () Replace Plate: () Replace Sticker:
Insurance () Entered By: Date: # Power: # Trailers:
SSRS () # Fee Months: R-Date: TVC: () Yes () No
Date ID Mailed: () Cab Card () Sticker () Plate

Signature _____ Date: _____



INSTRUCTIONS FOR COMPLETING IRP APPLICATION FOR REGISTRATION – SCHEDULE A

Do not use red ink to complete the forms. Leave all sections labeled "For Office Use Only" blank.



CARRIER INFORMATION

- **Idaho Account Number** – Number assigned by the Idaho Transportation Department. Leave blank if new. All transactions with ITD will use this number.
- **Fleet Number** – Maximum of three (3) digits. All vehicles in the fleet will be registered for the same jurisdictions.
- **Employer ID Number (EIN)** – Registrant's Federal Identification Number.
- **US or Idaho D.O.T. Number** – Required for most motor carriers. Enter the number issued by the Federal Department of Transportation or Idaho State Police.
- **IFTA** – Indicate the jurisdiction in which you hold your IFTA account.
- **Federal Operating Authority** – Required if hauling for hire, non-exempt commodities, interstate. Check "no" if not applicable. Check "yes" and indicate your MC number (or date applied) if applicable.
- **Application Effective Date** – Indicate the effective date for this transaction.
- **Registration Year** – The registration year applicable to this transaction.
- **Supplement Number** – Consecutively number your transactions.
- **Name of Registrant** – Name of person, firm or corporation including "dba" name if applicable.
- **Physical Address** – The actual street address or directions where registrant has an established place of business and will maintain and/or make records available for audit. Must be in Idaho.
- **E-mail Address** – Electronic address (if available).
- **Mailing Address** – All account correspondence and identification will be mailed to this address.
- **Contact Name and Telephone Number** – Name and telephone number of person able to answer inquiries regarding this account.
- **Fax Number** – Company or contact person's fax number.
- **Business Location Telephone Number** – Registrant's telephone number. This must be a publicly-listed Idaho telephone number at the physical Idaho address. If you are unable or unwilling to meet this requirement, you are not eligible for apportioned registration.

WEIGHT INFORMATION

- Indicate the combined gross weight for each jurisdiction where the fleet is apportioned. All vehicles listed on this application will be registered for the weights shown. Use a separate application for vehicles with different weights.
- **Trailers** – All trailers operating in California will need to be apportioned through December 31, 2001, or purchase a trip permit prior to entering the state. Trailers operating intrastate in Wyoming will need to be apportioned through July 31, 2001. All other trailers and those licensed after the above dates must be registered for Idaho only (Full Fee).
- **Power Units** – Indicate the combined gross weight for each requested jurisdiction except California (show "QUAL"). Jurisdictions with weights must correspond with jurisdictions established for this fleet.
- **Weight Group Number** – Leave blank.

VEHICLE INFORMATION

1. **Action Code** – Indicate appropriate code as indicated in the lower left-hand corner
2. **Unit Number** – Maximum of six (6) letters or numbers used to identify the vehicle. Cannot be duplicated during the registration year.
3. **Vehicle Year** – Manufacturer's vehicle model year.
4. **Vehicle Make** – Manufacturer's vehicle make.
5. **Vehicle Identification Number** – Complete VIN as shown on title.
6. **Vehicle Type** – TR = tractor TK = truck TT = truck-tractor
MT = mobile home toter BS = bus FT = full trailer ST = semi trailer
UT = utility trailer (rentals only)
7. **Fuel Type** – D = diesel P = propane G = gas (leave blank for trailers)
8. **Axles** – Indicate the number of axles (include steering).
9. **Unladen Weight** – Weight of the vehicle without a load.
10. **Combined Gross Weight** – Indicate the unladen weight plus the weight of the heaviest load to be carried on any vehicle combination.
11. **A. Purchase Price** – Vehicle's actual purchase price paid by the current owner.
B. Factory Price – Manufacturer's list price of the vehicle when new, including accessories and modifications.
12. **Purchase Date** – Month, day and year the current owner purchased the vehicle.
13. **Name of Owner** – The titled owner's name. This name will appear in the Owner Name box on the vehicle registration.
14. **Title Number** – The Idaho title number assigned to the vehicle. If newly purchased, provide a copy of the Idaho Application for Certificate of Title. Out-of-state owner/operators leased to Idaho-based companies show "Leased."
15. **State Titled** – Two-letter abbreviation where the vehicle is titled.
16. **Operation Type (power units only)** – Indicate "E" (Exempt) if hauling only exempt commodities, "P" (Private) if hauling non-exempt commodities that are your own, or "I" (Interstate) if hauling non-exempt commodities for hire. Note: If hauling for hire, non-exempt commodities, across state lines, you must file a Single State Registration System (SSRS) application with the One Stop Shop.
- Examples of exempt commodities:** Logs, unprocessed agriculture, livestock, wood chips, mining products, and milk haul.
- Examples of non-exempt commodities:** Equipment, general freight, hazardous materials, and interstate sand & gravel.
- For more information regarding interstate commodity exemptions, contact the Federal Motor Carrier Safety Office at (208) 334-1842.
17. **A. Horsepower (buses only)** – Rated capacity of the engine.
B. Seats (buses only) – Number of seats (including driver).
18. **Idaho Plate** – The current Idaho plate number for changes, renewals or transfers. Leave blank if new plate is needed.
- **Change or Delete Reason** – Explain the reason for changing or deleting a vehicle. The original registration (cab card) must be returned on all deleted and transferred vehicles. The license plate must also be returned if requesting a refund on a sold vehicle.
- **Signature and Date** – Signature of person completing application and date completed.

Mailing Address:
Motor Carrier One Stop Shop
PO Box 7129
Boise, ID 83707-1129

Counter and Express Mail Address:
Motor Carrier One Stop Shop
3311 West State St., Boise, ID 83703
Counter Hours: Monday through Friday 8:30 to 5 (applications will not be processed after 4 p.m.)

Phone: (208) 334-8611 (no renewals)
Fax: (208) 334-2006 (no renewals)
E-mail: onestop@itd.state.id.us (no renewals)

Rev. 05-01

Account Number	Fleet Number	Supplement #
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IDAHO APPLICATION FOR REGISTRATION - IRP MILEAGE SCHEDULE B

DO NOT USE RED INK



Complete this form when establishing a new fleet, renewing a fleet or adding jurisdictions to an existing fleet. Indicate "Y" (yes) in the Prorate column for each jurisdiction you wish to register. Indicate "N" (no) for jurisdictions in which actual miles were accrued but registration authority is not needed. Indicate "E" for estimated or "A" for actual depending on the type of miles declared. The mileage reporting period is calculated from July 1 to June 30 of the preceding year. Actual miles accrued during the mileage reporting period must be provided based on the fleet operation. Estimated miles are required for jurisdictions in which no miles were traveled during the reporting period but registration authority is needed. **IRP registrants are required to track their mileage for reporting the next registration year and for audit purposes.**

Jurisdiction	Prorate Y/N	Est Act	Mileage	Jurisdiction	Prorate Y/N	Est Act	Mileage	Jurisdiction	Prorate Y/N	Est Act	Mileage	Jurisdiction	Prorate Y/N	Est Act	Mileage
AB (Alberta)				IN (Indiana)				ND (North Dakota)				PQ (Quebec)			
AK (Alaska)	N			KS (Kansas)				NE (Nebraska)				RI (Rhode Island)			
AL (Alabama)				KY (Kentucky)				NF (New Foundland)				SC (South Carolina)			
AR (Arkansas)				LA (Louisiana)				NH (New Hampshire)				SD (South Dakota)			
AZ (Arizona)				MA (Massachusetts)				NJ (New Jersey)				SK (Saskatchewan)			
BC (British Columbia)				MB (Manitoba)				NM (New Mexico)				TN (Tennessee)			
CA (California)				MD (Maryland)				NS (Nova Scotia)				TX (Texas)			
CO (Colorado)				ME (Maine)				NT (Northwest Territory)	N			UT (Utah)			
CT (Connecticut)				MI (Michigan)				NV (Nevada)				VA (Virginia)			
DC (District of Columbia)				MN (Minnesota)				NY (New York)				VT (Vermont)			
DE (Delaware)				MO (Missouri)				OH (Ohio)				WA (Washington)			
FL (Florida)				MS (Mississippi)				OK (Oklahoma)				WI (Wisconsin)			
GA (Georgia)				MT (Montana)				ON (Ontario)				WV (West Virginia)			
IA (Iowa)				MX (Mexico)	N			OR (Oregon)				WY (Wyoming)			
ID (Idaho)	Y			NB (New Brunswick)				PA (Pennsylvania)				YT (Yukon Territory)	N		
IL (Illinois)				NC (North Carolina)				PE (Prince Ed. Island)				Mileage Total			

IRP PER-VEHICLE ESTIMATED MILEAGE

JURISDICTION	MILEAGE	JURISDICTION	MILEAGE	JURISDICTION	MILEAGE	JURISDICTION	MILEAGE
AB Alberta	1100	IN Indiana	1700	ND N. Dakota	800	PQ Quebec	50
AL Alabama	900	KS Kansas	1100	NE Nebraska	5500	RI Rhode Island	10
AR Arkansas	600	KY Kentucky	700	NF Newfoundland	10	SC S. Carolina	300
AZ Arizona	2300	LA Louisiana	1100	NH New Hampshire	20	SD S. Dakota	300
BC British Columbia	200	MA Massachusetts	100	NJ New Jersey	200	SK Saskatchewan	400
CA California	8800	MB Manitoba	10	NM New Mexico	2100	TN Tennessee	1100
CO Colorado	2000	MD Maryland	300	NS Nova Scotia	10	TX Texas	4800
CT Connecticut	100	ME Maine	50	NV Nevada	5600	UT Utah	5200
DC Dist. of Columbia	10	MI Michigan	700	NY New York	500	VA Virginia	400
DE Delaware	30	MN Minnesota	800	OH Ohio	1900	VT Vermont	20
FL Florida	800	MO Missouri	2800	OK Oklahoma	1100	WA Washington	5400
GA Georgia	1200	MS Mississippi	500	ON Ontario	100	WI Wisconsin	600
IA Iowa	2700	MT Montana	2900	OR Oregon	8100	WV W. Virginia	200
ID Idaho	21000	NB New Brunswick	30	PA Pennsylvania	1100	WY Wyoming	5300
IL Illinois	2700	NC N. Carolina	400	PE Prince Ed. Island	10		

Explain in detail the scope of your operation and reason for any estimated miles (include calculation method): _____

Signature _____ Date _____

Rev. 05-01

IDAHO-BASED IRP MILEAGE REQUIREMENTS

The International Registration Plan (IRP) is a registration agreement among member jurisdictions providing for payment of license fees on the basis of fleet miles operated in the various jurisdictions.

Actual miles operated by the fleet in the requested jurisdictions during the preceding year must be declared when establishing or renewing an apportioned fleet. The preceding year means the period of twelve consecutive months immediately prior to July 1 of the year immediately preceding the commencement of the registration or license year for which apportioned registration is sought.

Registrant's who request registration authority for a jurisdiction where no miles were accrued the preceding year must estimate the mileage. Zero miles will not be accepted. Second and subsequent year estimated miles will be calculated at over 100%.

There are two acceptable methods of arriving at estimated miles:

- By using your own calculations (see Method 1)
- By using the Idaho Estimated Mileage Chart (see Method 2)

All estimated miles for a fleet must be arrived at using the same method (either Method 1 or Method 2). Estimated miles should be for a comparable amount of time as any actual miles.

METHOD 1

If you know the proposed route of travel, you must provide the entry and exit locations and the total annual miles for each jurisdiction you are estimating:

JURIS	ENTRY LOCATION	EXIT LOCATION	NUMBER OF MILES		NUMBER OF TRIPS		TOTAL MILES PER YEAR
				X		=	
				X		=	
				X		=	
				X		=	
				X		=	

Transfer the Total Miles Per Year for each jurisdiction to the Mileage Schedule B. Attach a separate piece of paper if additional space is needed.

METHOD 2

If you do not know the route of travel but will require registration authority for the jurisdiction(s), use the figures indicated below. NOTE: The chart miles are for one motor vehicle. If multiple vehicles are being registered, adjust the estimate accordingly.

JURISDICTION	MILEAGE	JURISDICTION	MILEAGE	JURISDICTION	MILEAGE	JURISDICTION	MILEAGE
AB Alberta	1100	IN Indiana	1700	ND N. Dakota	800	PQ Quebec	50
AL Alabama	900	KS Kansas	1100	NE Nebraska	5500	RI Rhode Island	10
AR Arkansas	600	KY Kentucky	700	NF Newfoundland	10	SC S. Carolina	300
AZ Arizona	2300	LA Louisiana	1100	NH New Hampshire	20	SD S. Dakota	300
BC British Columbia	200	MA Massachusetts	100	NJ New Jersey	200	SK Saskatchewan	400
CA California	8800	MB Manitoba	10	NM New Mexico	2100	TN Tennessee	1100
CO Colorado	2000	MD Maryland	300	NS Nova Scotia	10	TX Texas	4800
CT Connecticut	100	ME Maine	50	NV Nevada	5600	UT Utah	5200
DC Dist. of Columbia	10	MI Michigan	700	NY New York	500	VA Virginia	400
DE Delaware	30	MN Minnesota	800	OH Ohio	1900	VT Vermont	20
FL Florida	800	MO Missouri	2800	OK Oklahoma	1100	WA Washington	5400
GA Georgia	1200	MS Mississippi	500	ON Ontario	100	WI Wisconsin	600
IA Iowa	2700	MT Montana	2900	OR Oregon	8100	WV W. Virginia	200
ID Idaho	21000	NB New Brunswick	30	PA Pennsylvania	1100	WY Wyoming	5300
IL Illinois	2700	NC N. Carolina	400	PE Prince Ed. Island	10		

Mileage figures based on actual miles traveled by Idaho-based vehicles in 1999.

Rev. 8/00

IFTA — IDAHO MOTOR CARRIER APPLICATION (IMC - 2)

Mail to: Idaho State Tax Commission PO Box 36 Boise, Idaho 83722-0410 Phone: (208) 334-7834 (Boise Area) 1-800-972-7660, ext. 7834	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 1px solid black; width: 100px; height: 30px; margin-bottom: 5px;"></div> <div>Amount Paid</div> </div> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 1px solid black; width: 100px; height: 30px; margin-bottom: 5px;"></div> <div>Permit</div> <div style="border: 1px solid black; width: 100px; height: 30px; margin-bottom: 5px;"></div> <div>Name Control</div> </div>
1. Legal business name (See instructions) _____	
2. Assumed business name (dba) (must match truck registration) _____	
3. Federal employer identification number (EIN) _____	3a. Social security number (SSN) _____
4. US DOT Number _____	
5. Type of business entity <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> S Corporation <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company - Corporation <input type="checkbox"/> Nonprofit <input type="checkbox"/> Government <input type="checkbox"/> Fiduciary <input type="checkbox"/> Limited Liability Company - Partnership	
6. Type of license <input checked="" type="checkbox"/> IFTA (International Fuel Tax Agreement)	
7. Highest GVW _____	
8. Business Location	Street address City State Zip code Location telephone number ()
9. Business mailing address	Street address or PO Box City State Zip code
10. Mailing address for report forms	Street address or PO Box City State Zip code Telephone number ()
11. Contact person	Telephone number () FAX telephone number ()
12. Answer all of the following questions	
In which jurisdiction is this fleet registered? _____ In which month does your tax year end? _____	
When did trucking operations begin in Idaho? _____ Do you have bulk storage? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, where? _____	
Did you previously have any fuels tax accounts in Idaho? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list ALL licenses or account numbers. _____	
Was this an existing business? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list previous business and owner's name. _____	
What is the primary nature of this business? (What product/service, i.e., logging, farming, common carrier, etc.) _____	
Have you ever been licensed in another IFTA jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list these jurisdictions. _____	
If yes, is your IFTA license currently suspended or revoked in any jurisdiction? <input type="checkbox"/> Yes <input type="checkbox"/> No _____	
FEES - Idaho State Tax Commission	
INTERNATIONAL FUEL TAX AGREEMENT LICENSE	
13. Number of qualified motor vehicles in this fleet	
14. Fee for new application \$ 10.00	
15. Decals needed (2 required per vehicle) _____ Decals at \$.30 each \$	
16. IFTA Fees (add lines 14 and 15) \$	
17. List (a) owner, spouse, (b) partners, or (c) corporate officers. (Use additional sheet if necessary.)	
Name	Address of Residence
Social Security Number	
CERTIFICATION: I certify that I am authorized as an owner, partner, corporate officer or representative to sign this document and that the statements made are correct to the best of my knowledge. I agree to comply with reporting payment, record keeping, and license display requirements as specified in the International Fuel Tax Agreement. I further agree that Idaho may withhold any refunds due if I am delinquent on payment of fuel taxes due any member jurisdiction. Failure to comply with these provisions shall be grounds for revocation of the license in all member jurisdictions. I agree, under penalty of perjury, that the information given on the IFTA application is, to the best of my knowledge, true, accurate and complete.	
PRINT NAME: _____ Date _____	
Signature: _____ Title _____	

IFTA INSTRUCTIONS — IDAHO MOTOR CARRIER APPLICATION (IMC - 2)

You must complete the Idaho Motor Carrier Application (IMC-2) if you:

- 1) are based in Idaho, and
- 2) operate a motor vehicle over 26,000 pounds gross vehicle weight (GVW), and
- 3) drive on Idaho highways and in at least one other IFTA jurisdiction.

1. List the legal name of the business. If the business is owned by an individual, the legal name is the owner's name.

2. List the assumed business name (dba), if it is different than the legal business name. (i.e., Joe Smith - dba Joe Smith Trucking.)

3. List your federal Employer Identification Number (EIN). If you have a motor vehicle with a gross vehicle weight of 55,000 lbs. or more, you must have an EIN. If you do not have an EIN and are not required to have one, leave this box blank.

3a. If you own the business as an individual, do not have employees, and do not have a highway motor vehicle with a gross vehicle weight of 55,000 lbs. or more, enter your Social Security Number (SSN).

4. If you have registered with the Federal Motor Carrier Safety Administration (FMCSA), enter the US DOT number that has been assigned to you. If you have questions about obtaining a US DOT number, contact the FMCSA at (208) 334-1842.

5. Mark the item that describes the type of business entity making application.

7. Enter the highest gross vehicle weight at which your trucks will operate.

8. List the business's physical location in Idaho and the telephone number at the physical location.

9. If you wish to have a separate mailing address for your business, list that here.

10. If you wish to have the report forms mailed to an address different than the one listed on line 11 (such as your reporting services or accountant's address), list that address and telephone number here.

11. List the name, telephone number, and fax number of the person we should contact if we have questions about this application.

12. Answer all of the questions in the boxes.

13-16. Fees - complete the fee calculation.

17. List the appropriate information:

If you marked sole proprietor on line 5, list the individual and the individual's spouse's name, address, and Social Security Number. If there are more than three officers, attach an extra page.

18. Mark the jurisdiction(s) in which you travel, in the section below. **This section must be completed.**

All Jurisdictions

☐ Alabama
☐ Alaska
☐ Arizona
☐ Arkansas
☐ California
☐ Colorado
☐ Connecticut
☐ Delaware
☐ D.C.
☐ Florida
☐ Georgia
☐ Idaho
☐ Illinois
☐ Indiana
☐ Iowa
☐ Kansas
☐ Kentucky
☐ Louisiana
☐ Maine
☐ Maryland
☐ Massachusetts
☐ Michigan
☐ Minnesota
☐ Mississippi
☐ Missouri
☐ Montana
☐ Nebraska
☐ Nevada
☐ New Hampshire
☐ New Jersey
☐ New Mexico

☐ New York
☐ North Carolina
☐ North Dakota
☐ Ohio
☐ Oklahoma
☐ Oregon
☐ Pennsylvania
☐ Rhode Island
☐ South Carolina
☐ South Dakota
☐ Tennessee
☐ Texas
☐ Utah
☐ Vermont
☐ Virginia
☐ Washington
☐ West Virginia
☐ Wisconsin
☐ Wyoming

CANADIAN PROVINCES

☐ Alberta
☐ British Columbia
☐ Manitoba
☐ New Brunswick
☐ Newfoundland
☐ Nova Scotia
☐ Ontario
☐ Prince Edward Island
☐ Quebec
☐ Saskatchewan

Definitions

BULK STORAGE - Any fuel storage tank other than the fuel supply tanks of your motor vehicles or unlicensed equipment.

DECALS - You are required to have a decal on each side of the truck if you operate under IFTA. It is recommended that you have a spare set of decals in case a decal is accidentally destroyed.

FLEET - One or more qualified motor vehicles you will operate under this license.

HIGHWAY MOTOR VEHICLE - Any motor vehicle that is propelled by its own motor and is designed to carry a load over public highways.

IFTA - International Fuel Tax Agreement.

IRP - International Registration Plan

JURISDICTION - A state of the United States, the District of Columbia, or a province or territory of Canada.

QUALIFIED MOTOR VEHICLE - Motor vehicles with a gross vehicle weight over 26,000 lbs or having three or more axles. Recreational vehicles such as motor homes or pickups with campers are not qualified motor vehicles.

UNSIGNED APPLICATIONS WILL BE RETURNED

IDAHO'S HANDY DANDY CHART

This information is subject to change. Contact individual jurisdictions for information.

JURISDICTION	GVW ON CAB CARD	MAX GVW ON INTERSTATE ⁷	CREDIT FOR FLEET TRANSFER	CREDIT FOR UNIT TRANSFER	ALLOW WEIGHT DECREASE
ALABAMA	Show "QUAL" over 80	80,000	NO	YES	NO
ALBERTA	140,017	140,017	YES	YES	YES
ARIZONA ²	80,000	80,000	YES	YES	YES
ARKANSAS	80,000	80,000	NO	YES	YES
BRITISH COLUMBIA	139,994	141,100	YES	YES	YES
CALIFORNIA ⁵	QUAL	80,000	NO	NO	YES
COLORADO ²	80,000	80,000	NO	PARTIAL	YES
CONNECTICUT	NO MAX	80,000	NO	YES	YES
DELAWARE	80,000	80,000	NO	YES	YES
DISTRICT OF COLUMBIA	80,000	80,000	YES	YES	YES
FLORIDA	80,000	80,000	YES	YES	YES
GEORGIA	80,000	80,000	YES	YES	NO
IDAHO	106,000	80,000	YES	YES	YES
ILLINOIS	80,000	80,000	NO	YES	NO
INDIANA	80,000	80,000	NO	NO	NO
IOWA	NO MAX	NO MAX	YES	YES	YES
KANSAS	85,500	80,000	NO	YES	YES
KENTUCKY	80,000	80,000	NO	YES	YES
LOUISIANA	88,000	83,400	NO	YES	YES
MAINE	100,000	80,000	YES	YES	YES
MANITOBA	137,770	137,770	Apply to MB for refund	YES	YES
MARYLAND	80,000	80,000	YES	YES	YES
MASSACHUSETTS	NO MAX	80,000	YES	YES	YES
MICHIGAN	160,001	160,001	YES	YES	YES
MINNESOTA	NO MAX	80,000	NO	YES	YES
MISSISSIPPI	80,000	80,000	YES	YES	NO
MISSOURI	80,000	80,000	YES	YES	YES
MONTANA ³	124,000	124,000	Credits old fleet	PARTIAL	NO
NEBRASKA	94,000	80,000	NO	YES	NO
NEVADA	80,000	80,000	NO	YES	YES
NEW BRUNSWICK	137,786	137,786	NO	YES	YES
NEWFOUNDLAND	137,786	137,786	NO	YES	NO
NEW HAMPSHIRE	80,000	80,000	NO	YES	YES
NEW JERSEY	80,000	80,000	NO	YES	YES
NEW MEXICO	80,000	80,000	NO	YES	NO
NEW YORK	NO MAX	80,000	YES	YES	YES
NORTH CAROLINA	80,000	80,000	YES	YES	YES
NORTH DAKOTA	105,500	80,000	YES	YES	NO
NOVA SCOTIA	Varies based on axle configurations	Varies based on axle configurations	Apply to NS for refund	YES	YES

JURISDICTION	GVW ON CAB CARD	MAX GVW ON INTERSTATE ⁷	CREDIT FOR FLEET TRANSFER	CREDIT FOR UNIT TRANSFER	ALLOW WEIGHT DECREASE
OHIO	80,000	80,000	YES	YES	NO
OKLAHOMA	90,000	106,000	NO	YES	NO
ONTARIO	139,992	139,992	YES	YES	YES
OREGON ^{3,4}	105,500	80,000	NO	YES	YES
PENNSYLVANIA	80,000	80,000	YES	YES	YES
PRINCE EDWARD ISLAND	137,788	137,788	Apply to P.E.I. for refund	YES	YES
QUEBEC	Varies based on vehicle type	Varies based on vehicle type	YES	YES	NO
RHODE ISLAND	80,000	80,000	YES	YES	YES
SASKATCHEWAN	138,000	138,000	NO	YES	YES
SOUTH CAROLINA	80,000	80,000	YES	YES	NO
SOUTH DAKOTA ²	NO MAX	80,000	NO	YES	NO
TENNESSEE	80,000	80,000	NO	YES	YES
TEXAS	80,000	80,000	NO	YES	NO
UTAH ³	80,000	80,000	NO	PARTIAL	NO
VERMONT ⁷	90,000	80,000	YES	NO	YES
VIRGINIA	80,000	80,000	NO	YES	YES
WASHINGTON ^{3,4}	105,500	105,500	PARTIAL	PARTIAL	YES
WEST VIRGINIA ⁷	80,000	80,000	YES	YES	YES
WISCONSIN	80,000	80,000	NO	YES	YES
WYOMING ⁵	117,000	117,000	YES	YES	NO

<p>1. International Registration Plan (IRP)</p> <p>An apportionable vehicle is any vehicle used in 2 or more jurisdictions that allocate or proportionally register vehicles and is used for the transportation of persons for hire or designed, used or maintained primarily for the transportation of property and:</p> <ul style="list-style-type: none"> Has GVW over 26,000 lbs; or Has 3 or more axles regardless of weight; or Is used in combination when the weight of such combination exceeds 26,000 lbs. <p>Vehicles or combinations 26,000 lbs. or less and 2-axle vehicles may proportionally register at the registrant's option.</p> <p>Vehicles not eligible for apportionment are recreational vehicles, vehicles displaying restricted plates, city pick up & delivery vehicles and government-owned vehicles.</p>	<p>2. Registration Free Flow</p> <p>Interstate vehicles 26,000 lbs. or less based in IRP jurisdictions have registration free flow in Idaho based on the base-jurisdiction registered weight. Interstate vehicles over 26,000 lbs. based in IRP jurisdictions and not displaying IRP identification for Idaho must trip permit or fully license.</p> <p>Other IRP jurisdictions except Arizona, Colorado, and South Dakota allow registration free flow through 26,000 lbs. for interstate operation. Arizona and Colorado do not allow registration free flow at any weight. South Dakota weight allowance for free flow varies.</p>	<p>3. Reciprocity Agreements</p> <p>Idaho has farm registration reciprocity agreements with Montana, Oregon, Utah and Washington.</p> <hr/> <p>4. Intrastate Operation</p> <p>Intrastate vehicles may IRP or fully license. Reciprocity/free flow does not cover intrastate operation other than the Oregon and Washington farm exceptions.</p> <hr/> <p>5. Trailers</p> <p>California registers trailers on IRP through 12-31-01 and unladen weight on power units.</p> <p>Wyoming registers intrastate trailers on IRP through 7-31-01.</p>	<p>6. IFTA</p> <p>Vehicles over 26,000 lbs. meeting registration requirements but not displaying an IFTA decal will be sold a 120-hour trip permit.</p> <hr/> <p>7. Special Permits</p> <p>Check with individual jurisdictions regarding overweight or excess weight permit requirements. All jurisdictions except Vermont and West Virginia require an excess weight permit for operation on the interstate system.</p>
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HAZARDOUS MATERIALS ENDORSEMENT APPLICATION

ITD - 3114 8-99

01-952390-1



IDAHO TRANSPORTATION DEPARTMENT
MOTOR CARRIER SERVICES ONE STOP SHOP
PO BOX 34 Boise, ID 83731-0034 (208) 334-8611



HAZARDOUS MATERIALS ENDORSEMENT APPLICATION FORM

If you have an established motor carrier account with Idaho, please list your name, address and account number as they appear on your Idaho account. Please print or type.

DATE _____ IDAHO ACCOUNT NUMBER _____
EMPLOYER I.D. NUMBER _____ D.O.T. NUMBER _____
NAME _____
MAILING ADDRESS _____ CITY _____
STATE _____ ZIP _____ PHONE _____
CONTACT PERSON _____

Idaho Law (IC 49-2203) requires that each motor vehicle which transports hazardous materials in such quantity as to require placarding pursuant to Title 49 Code of Federal Regulations Part 172, or vehicles transporting hazardous waste which must be manifested, must have an annual registration endorsement to operate in Idaho.

The cost of the Hazardous Materials Endorsement is \$3.00 per vehicle if application is made at time of vehicle registration or endorsement renewal. The cost is \$5.00 if application is made any other time. Please pay Hazardous Materials Endorsement fees separately from registration fees and make check payable to: **STATE OF IDAHO**. Mail application and remittance to: Motor Carrier Services - One Stop Shop, PO Box 34, Boise, ID 83731-0034.

ENDORSEMENT(S) FOR: 20____ (YEAR)

Endorsement Number	Unit Number	Vehicle Year	Vehicle Make	Vehicle Identification Number (List power units only)	Cost of Endorsement

Total Amount:

Total Number of Endorsements Requested: _____

POE Inspector: _____

SINGLE STATE REGISTRATION SYSTEM (SSRS) CHECKLIST

**IDAHO TRANSPORTATION DEPARTMENT
MOTOR CARRIER ONE STOP SHOP
PO BOX 34
BOISE, ID 83731-0034
(208)334-8611**

SINGLE STATE REGISTRATION SYSTEM (SSRS)

CHECKLIST - NEW or RENEWAL

1. The following must be submitted before your application is complete. Incomplete applications cannot be processed.

_____ Form RS-1 - completed, signed and dated

_____ Copy of your FMCSA Interstate Operating Authority

_____ Insurance - BMC 91 or BMC 91X from your insurance company

_____ Form BOC-3 - Designation of Process Agent

_____ Form RS-2 - Completed fee calculation form

_____ Payment - Check payable to State of Idaho or credit card (Visa or Mastercard)

2. You are required to notify your insurance company of the following:

- SSRS registration state selected
- Number of motor vehicles you intend to operate in each participating state during the next registration year.
- Per vehicle fees due each participating state
- Total fees paid to all states.

The requirement may be met by mailing your insurance company, a copy of the completed RS-1 and RS-2 forms you submitted to your registration state. Copies of any supplemental RS-2 forms adding states or vehicles should also be forwarded to your insurance company.

3. Renewal Applications must be correctly completed and received in the One Stop Shop by November 15 to ensure completion and return receipt by December 31.

RS-1 INSTRUCTIONS (FOR SSRS)

1. YEAR: The application form should indicate the correct year for this application.
2. MOTOR CARRIER IDENTIFICATION: Fill in the blanks or review and correct the preprinted information:
 - FMCSA MC number
 - ITD account number
 - US DOT number.
 - Federal Employer Identification Number (FEIN)
 - Authority name exactly as it is shown on your FMCSA authority
 - Registration name - exactly as it is shown on your vehicle registration
 - Telephone number and fax numbers
3. PRINCIPAL PLACE OF BUSINESS ADDRESS: Print or review and correct the preprinted address. A post office box is NOT acceptable. (See NOTE on form.)
4. MAILING ADDRESS: Print or review and correct the mailing address if it is different from the principal place of business address. The mailing address may be a post office box.
5. TYPE OF SSRS REGISTRATION: Check only one box.
6. TYPE OF MOTOR CARRIER; Check only one box. Enter the state of incorporation (if applicable) and, for corporations or partnerships, list the partners or officers.
7. TYPE OF FMCSA OPERATION: Check only one type. Be sure you read and select the correct type for your operation. If you are a bus company, also select between regular or charter bus. NOTE: If you have more than one type of operation (i.e. regular route and charter bus) you will need to complete two separate applications. The fees may be different for each operation type.
8. FMCSA CERTIFICATE(S) OR PERMIT(S): Select one. If this is a new authority or a change, a copy of the authority MUST be included with your application or the application will be considered incomplete and will not be processed.
9. PROOF OF PUBLIC LIABILITY SECURITY: Check the applicable proof of public liability security. A copy of your proof of public liability security submitted to and accepted under CFR 49 Part 387 (Form BMC 91X or BMC 91) must be submitted by your insurance company. Form E insurance filings are not valid for Interstate filings. If you have been approved by the FMCSA for self-insurance, a copy of the order must be included with this application.
10. HAZARDOUS MATERIALS: Check the statement that applies to your company operations in regard to the transportation of hazardous materials.
11. PROCESS AGENT: Check the statement that applies to your company.
12. CERTIFICATION: Print your name, sign and date the application. Complete the title box and the phone number for the person who is signing the application. Unsigned applications will not be processed.

FORM RS-1, UNIFORM APPLICATION FOR SSRS, PAGE 1 OF 2

**IDAHO TRANSPORTATION DEPARTMENT
MOTOR CARRIER ONE STOP SHOP
PO BOX 34
BOISE, ID 83731-0034**

FORM RS-1 - 2002

**Uniform application for Single State Registration for
Motor Carriers operating under authority issued by
the Federal Motor Carrier Safety Administration**

Motor Carrier Identification

FMCSA MC No _____ Idaho Motor Carrier Account No _____
US DOT No _____ FEIN _____

Authority Name (Identical to name on FMCSA authority) _____

Registration Name (DBA) _____

Telephone Number (____) _____ Fax Number (____) _____

Principal Place of Business Address

Street _____
City _____ State _____ Zip _____

Note: A principal place of business is a single location that serves as a motor carrier's headquarters and where it maintains or can make available its operational records.

Mailing address if different from Business Address above

Street _____
City _____ State _____ Zip _____

Type of SSRS Registration

- ☐ New Carrier Registration - The motor carrier has not previously registered under SSRS.
☐ Annual Registration - The motor carrier is renewing its annual SSRS registration.
☐ Supplemental SSRS Registration - The motor carrier is adding additional vehicles or states of travel after its annual registration.
☐ New SSRS Registration State Selection - The motor carrier has changed its principal place of business or its prior registration State has left the registration program. The prior registration state was _____.

Type of Motor Carrier (check one)

☐ Individual (Sole Proprietor) ☐ Partnership ☐ Corporation

If corporation, give state in which incorporated: _____

FORM RS-1, UNIFORM APPLICATION FOR SSRS, PAGE 2 OF 2

Type of FMCSA Operation (Check only one block)

- ☐ Transporter of PROPERTY - Using freight vehicles with a GVW rating of 10,000 pounds or more.
- ☐ Transporter of PROPERTY - Using ONLY freight vehicles with a GVW rating of LESS THAN 10,000 pounds.
- ☐ Transporter of PASSENGERS - Using vehicles with a seating CAPACITY OF 16 PASSENGERS OR MORE.
☐ Regular Route ☐ Charter
- ☐ Transporter of PASSENGERS - Using ONLY vehicles with a seating CAPACITY OF 15 PASSENGERS OR LESS.
☐ Regular Route ☐ Charter

FMCSA Certificate(s) or Permit(s)

- ☐ FMCSA Authority Order(s) attached for first year registration.
- ☐ FMCSA Authority Order(s) attached for additional authority received.
- ☐ No change from prior year registration.

Proof of Public Liability Security (Check only one block)

- ☐ Insurance company WILL FILE a copy of its proof of public liability security to the registration state.
- ☐ Insurance company HAS FILED a copy of its proof of public liability security with the registration state and the insurance coverage as stated on that form remains in effect.
- ☐ Applicant has an APPROVED self-insurance plan or other security in full force and effect and the carrier is in full compliance with the conditions imposed by the FMCSA order. A copy of the FMCSA insurance order is attached or has previously been filed with the registration state.

Hazardous Materials

- ☐ The applicant WILL NOT haul hazardous materials in any quantity.
- ☐ The applicant WILL haul hazardous materials requiring \$1 million in Public Liability and Property Damage Insurance in accordance with Title 49 CFR § 1043.2.
- ☐ The applicant WILL haul hazardous materials requiring \$5 million in Public Liability and Property Damage Insurance in accordance with Title 49 CFR § 1043.2.

Process Agents

- ☐ FMCSA Form No. BOC-3 or blanket designation attached for new registration.
- ☐ FMCSA Form No. BOC-3 or blanket designation attached reflecting changes of designation of process agents.
- ☐ No change from prior year registration

Certification

I, the undersigned, under penalty for false statement, certify that the above information is true and correct and that I am authorized to execute and file this document on behalf of the applicant. (Penalty provisions subject to the laws of the registration state.)

Name (Print)_____

Signature_____ Title_____

Telephone Number (____)_____ Date_____

Return completed form with payment to:

Idaho Transportation Department
PO Box 34
Boise, ID 83731-003
Phone (208) 334-8611
Fax (208) 334-2006 (no renewals)

RS-2 INSTRUCTION — NEW OR RENEWAL

1. The first line of the New/Renewal RS-2 Form (fee calculation page) should indicate the correct registration year. The second line should state "Form RS-2 and your correct base rate and registration type (property/truck, regular route bus, or charter bus)." NOTE: If the year, base rate and registration type are not correct, do not continue. The fees will not be correct. Contact Motor Carrier One Stop Shop at (208) 334-8611 for the correct form.
2. Fill in the blanks or review and correct the preprinted information:
 - MC number and carrier name as shown on the FMCSA authority
 - ITD Account number, ITD account name, and addressCross out any incorrect information and write in the correct information above or below it.
3. In the State column, locate each state in which you will be operating vehicles. NOTE: Only 38 states participate in the Single State Registration System. You will need to contact states individually that do not participate in the SSRS.
4. In the No. Vehicles column, enter the total number of vehicles you plan to operate in that state. FEES MUST BE PAID FOR EACH VEHICLE FOR EACH STATE OF TRAVEL.
5. Using the amounts in the Fee column, multiply the fee for each of the selected states times the number of vehicles entered in the No. Vehicles column to determine the total fee for each state. Enter that amount in the Total Fee column after that state.
6. Add the fees in the Total Fee column to determine the total amount to be submitted with the application.
7. Please check your calculations carefully. Incorrect calculations will delay your application.
8. Send payment by:
 - a. Check, payable to the State of Idaho, or
 - b. Credit card number (Visa or Mastercard) and expiration date
9. Send to: Idaho Transportation Department
Motor Carrier One Stop Shop
PO Box 34
Boise ID 83731-0034

NOTE: Renewal applications will not be accepted by fax.

10. If you have any questions regarding this application, please call (208) 334-8611.

RS-2, SSRS NEW / RENEWAL FORM

Form RS-2 BaseState ID RegType Truck/Property
MCNbr _____
Authority Name _____ Physical Address _____
AccountNo _____
ITD Account Name _____

State	Abbreviation	No. of Vehicles	Fee	Total Fee
ALABAMA	AL	_____	\$ 6.00	_____
ARKANSAS	AR	_____	\$ 5.00	_____
CALIFORNIA	CA	_____	None	_____
COLORADO	CO	_____	\$ 5.00	_____
CONNECTICUT	CT	_____	\$10.00	_____
GEORGIA	GA	_____	\$ 5.00	_____
IDAHO	ID	_____	\$ 2.00	_____
ILLINOIS	IL	_____	\$ 7.00	_____
INDIANA	IN	_____	\$10.00	_____
IOWA	IA	_____	\$ 1.00	_____
KANSAS	KS	_____	\$10.00	_____
KENTUCKY	KY	_____	\$10.00	_____
LOUISIANA	LA	_____	\$10.00	_____
MAINE	ME	_____	\$ 8.00	_____
MASSACHUSETTS	MA	_____	\$10.00	_____
MICHIGAN	MI	_____	\$10.00	_____
MINNESOTA	MN	_____	\$ 5.45	_____
MISSISSIPPI	MS	_____	\$10.00	_____
MISSOURI	MO	_____	\$10.00	_____
MONTANA	MT	_____	\$ 5.00	_____
NEBRASKA	NE	_____	\$ 3.50	_____
NEW HAMPSHIRE	NH	_____	\$10.00	_____
NEW MEXICO	NM	_____	\$10.00	_____
NEW YORK	NY	_____	\$10.00	_____
NORTH CAROLINA	NC	_____	\$ 1.00	_____
NORTH DAKOTA	ND	_____	\$10.00	_____
OHIO	OH	_____	\$ 5.00	_____
OKLAHOMA	OK	_____	\$ 7.00	_____
RHODE ISLAND	RI	_____	\$ 8.00	_____
SOUTH CAROLINA	SC	_____	\$ 5.00	_____
SOUTH DAKOTA	SD	_____	\$ 5.00	_____
TENNESSEE	TN	_____	\$ 8.00	_____
TEXAS	TX	_____	\$10.00	_____
UTAH	UT	_____	\$ 6.00	_____
VIRGINIA	VA	_____	\$10.00	_____
WASHINGTON	WA	_____	\$10.00	_____
WEST VIRGINIA	WV	_____	\$ 3.00	_____
WISCONSIN	WI	_____	\$ 5.00	_____


CERTIFYING STATEMENT AND SIGNATURE: I, the undersigned,
under penalty for false statement, do hereby certify that the above
information is true and correct and that I am authorized to execute and
file this document on behalf of the above applicant.

Signature _____

Title _____ Date _____

TOTAL FEES \$ _____

D.O.T. NUMBER APPLICATION — INTERSTATE

		<h2 style="margin: 0;">MOTOR CARRIER IDENTIFICATION REPORT</h2>																	
IF THE SPACE ABOVE IS BLANK OR THE INFORMATION THEREIN IS INCORRECT, PLEASE IDENTIFY YOUR COMPANY'S PRINCIPAL OFFICE IN THE SPACES BELOW.																			
1. NAME OF MOTOR CARRIER/HM SHIPPER					2. TRADE OR D.B.A. (DOING BUSINESS AS) NAME														
3. PRINCIPAL STREET ADDRESS/ROUTE NUMBER					4. MAILING ADDRESS (P O BOX)														
5. CITY		6. STATE/PROVINCE			7. ZIP CODE+4		8. MAILING CITY		9. STATE/PROVINCE		10. ZIP CODE+4								
11. COLONIA (MEXICO ONLY)		12. PRINCIPAL PHONE NUMBER			13. COLONIA (MEXICO ONLY)		14. PRINCIPAL FAX NUMBER												
15. USDOT NO.		16. MC OR MX NO.		17. DUN & BRADSTREET NO.		18. IRS/TAX ID NO. EIN # SSN #		19. INTERNET E-MAIL ADDRESS											
20. CARRIER OPERATION (Circle One) A. Interstate B. Intrastate Only (Hazardous Materials) C. Intrastate Only (Non-Hazardous Materials)																			
21. SHIPPER OF HAZARDOUS MATERIALS OPERATION (Circle One) A. Interstate B. Intrastate						22. CARRIER MILEAGE (to nearest 10,000 miles for Last Calendar Year) YEAR													
23. OPERATION CLASSIFICATION (Circle All that Apply) A. Authorized For-Hire D. Private Passengers (Business) G. U.S. Mail J. Local Government B. Exempt For-Hire E. Private Passengers (Non-Business) H. Federal Government K. Indian Tribe C. Private (Property) F. Migrant I. State Government L. Other _____																			
24. CARGO CLASSIFICATIONS (Circle All that Apply) A. GENERAL FREIGHT F. LOGS, POLES J. FRESH PRODUCE P. GRAIN, FEED, HAY V. COMMODITIES DRY BULK B. HOUSEHOLD GOODS BEAMS, LUMBER K. LIQUIDS/GASES Q. COAL/COKE W. REFRIGERATED FOOD C. METAL: SHEETS, COILS, ROLLS G. BUILDING MATERIALS L. INTERMODAL CONT. R. MEAT X. BEVERAGES BB. CONSTRUCTION D. MOTOR VEHICLES I. MACHINERY, N. OIL FIELD EQUIPMENT S. GARBAGE, REFUSE, TRASH Y. PAPER PRODUCTS CC. WATER WELL E. DRIVE AWAY/TOWAWAY LARGE OBJECTS O. LIVESTOCK T. U.S. MAIL Z. UTILITY DD. OTHER U. CHEMICALS AA. FARM SUPPLIES																			
25. HAZARDOUS MATERIALS CARRIED OR SHIPPED (Circle All that Apply.) C - CARRIED S - SHIPPED B(BULK) - IN CARGO TANKS NB(NON-BULK) - IN PACKAGES C S A. DIV 1.1 B NB C S K. DIV 2.2A (AMMONIA) B NB C S U. DIV 4.2 B NB C S EE. HRCQ B NB C S B. DIV 1.2 B NB C S L. DIV 2.3A B NB C S V. DIV 4.3 B NB C S FF. CLASS 8 B NB C S C. DIV 1.3 B NB C S M. DIV 2.3B B NB C S W. DIV 5.1 B NB C S GG. CLASS 8A B NB C S D. DIV 1.4 B NB C S N. DIV 2.3C B NB C S X. DIV 5.2 B NB C S HH. CLASS 8B B NB C S E. DIV 1.5 B NB C S O. DIV 2.3D B NB C S Y. DIV 6.2 B NB C S II. CLASS 9 B NB C S F. DIV 1.6 B NB C S P. CLASS 3 B NB C S Z. DIV 6.1A B NB C S JJ. ELEVATED TEMP MAT B NB C S G. DIV 2.1 B NB C S Q. CLASS 3A B NB C S AA. DIV 6.1B B NB C S KK. INFECTIOUS WASTE B NB C S H. DIV 2.1LPG B NB C S R. CLASS 3B B NB C S BB. DIV 6.1POISON B NB C S LL. MARINE POLLUTANTS B NB C S I. DIV 2.1(METHANE) B NB C S S. COMB LIQ B NB C S CC. DIV 6.1SOLID B NB C S MM. HAZARDOUS SUB(RQ) B NB C S J. DIV 2.2 B NB C S T. DIV 4.1 B NB C S DD. CLASS 7 B NB C S NN. HAZARDOUS WASTE B NB C S OO. ORM B NB																			
26. EQUIPMENT		Straight Trucks		Truck Tractors		Trailers		HazMat Cargo Tank Trailers		HazMat Cargo Tank Trucks		Motor coach		PASSENGERS School bus		Mini-bus/Van		Limousine	
OWNED																			
TERM LEASED																			
TRIP LEASED																			
27. DRIVERS SUBJECT TO FMCSR: INTERSTATE INTRASTATE 100-Mile Radius 100-Mile Radius TOTAL DRIVERS Beyond 100-Mile Radius Beyond 100-Mile Radius TOTAL CDL DRIVERS																			
28. CERTIFICATION STATEMENT (to be completed by an authorized official) I, _____, certify that I am familiar with the Federal Motor Carrier Safety Regulations and/or the Federal Hazardous Materials Regulations. Under penalties of perjury, I declare that the information entered on this report is, to the best of my knowledge and belief, true, correct, and complete. Signature _____ Date _____ Title _____																			

D.O.T. NUMBER APPLICATION — INTRASTATE



IDAHO MOTOR CARRIER IDENTIFICATION REPORT (Application for Intrastate USDOT Number)

TO OBTAIN A NUMBER, COMPLETE THIS FORM AND RETURN TO
IDAHO STATE POLICE/ COMMERCIAL VEHICLE SAFETY AT:
P O BOX 700
MERIDIAN, ID 83680-0700
(208) 884- 7220
OR FAX TO: (208) 884-7192

LEGAL NAME				DBA (DOING BUSINESS AS) NAME					
ADDRESS		CITY	STATE	COUNTY	ZIP				
MAILING ADDRESS		CITY	STATE	COUNTY	ZIP				
PRINCIPAL PHONE NUMBER		FAX NUMBER		CARRIER OPERATION					
				A. Intrastate only(travel within Idaho only) B. Intrastate-Hazardous Materials					
				A. Carrier B. Shipper					
BUSINESS ORGANIZATION				TAX ID NUMBER					
A. Individual B. Partnership C. Corporation									
				EIN# SSN#					
OPERATION CLASSIFICATION (Circle All That Apply)									
A. Authorized For-Hire D. Private Passengers(Business) G. U.S. Mail J. Local Government									
B. Exempt For -Hire E. Private Passengers(Non-Business) H. Federal Government K. Indian Tribe									
C. Private (Property) F. Migrant I. State Government L. Other _____									
CARGO CLASSIFICATION (Circle All That Apply)									
A. GENERAL FREIGHT I. MACHINERY, LARGE OBJECTS Q. COAL/COKE Y. PAPER PRODUCTS									
B. HOUSEHOLD GOODS J. FRESH PRODUCE R. MEAT Z. UTILITY									
C. METAL:SHEETS, COILS, ROLLS K. LIQUIDS/GASES S. GARBAGE, REFUSE, TRASH AA. FARM SUPPLIES									
D. MOTOR VEHICLES L. INTERMODAL CONT. T. U.S. MAIL BB. CONSTRUCTION									
E. DRIVE AWAY/ TOWAWAY M. PASSENGERS U. CHEMICALS CC. WATER WELL									
F. LOGS, POLES, BEAMS LUMBER N. OIL FIELD EQUIPMENT V. COMMODITIES DRY BULK DD. OTHER _____									
G. BUILDING MATERIALS O. LIVESTOCK W. REFRIGERATED FOOD									
H. MOBILE HOMES P. GRAIN,FEED, HAY X. BEVERAGES									
DRIVER INFORMATION: (Enter The Nunber Of Drivers That Drive) _____ 100 MILE RADIUS _____ BEYOND 100 MILE RADII									
_____ TOTAL DRIVERS _____ TOTAL CDL DRIVERS									
Equipment	# Straight Trucks	# Truck Tractor	# Trailers	# HazMat Cargo Tank Trailers	# HazMat Cargo Tank Trucks	# Motor Coach	# School Bus	# Mini- bus/Van	# Limous
OWNED									
TERM LEASED									
TRIP LEASED									

HAZARDOUS MATERIALS CARRIED OR SHIPPED (Circle All That Apply)				C-CARRIED	S-SHIPPED	B(BULK) -IN CARGO TANKS	
						NB(NON-BULK)- IN PACKAGES	
C S A. DIV 1.1	B NB C S K. DIV 2.2A(AMMONIA)	B NB C S U. DIV 4.2	B NB C S EE. HRCQ	B NB			
C S B. DIV 1.2	B NB C S L. DIV 2.3A	B NB C S V. DIV 4.3	B NB C S FF. CLASS 8	B NB			
C S C. DIV 1.3	B NB C S M. DIV2.3B	B NB C S W. DIV 5.1	B NB C S GG. CLASS 8A	B NB			
C S D. DIV 1.4	B NB C S N. DIV 2.3C	B NB C S X. DIV 5.2	B NB C S HH. CLASS 8B	B NB			
C S E. DIV 1.5	B NB C S O. DIV 2.3D	B NB C S Y. DIV 6.2	B NB C S II. CLASS 9	B NB			
C S F. DIV 1.6	B NB C S P. CLASS 3	B NB C S Z. DIV 6.1A	B NB C S JJ. ELEVATED TEMP MAT	B NB			
C S G. DIV 2.1	B NB C S Q. CLASS 3A	B NB C S AA. DIV 6.1B	B NB C S KK. INFECTIOUS WASTE	B NB			
C S H. DIV 2.1LPG	B NB C S R. CLASS 3B	B NB C S BB. DIV 6.1POISON	B NB C S LL. MARINE POLLUTANTS	B NB			
C S I. DIV 2.1(METHANE)	B NB C S S. COMB LIQUID	B NB C S CC. DIV 6.1 SOLID	B NB C S MM. HAZARDOUS SUB(RQ)	B NB			
C S J. DIV 2.2	B NB C S T. DIV 4.1	B NB C S DD. CLASS 7	B NB C S NN. HAZARDOUS WASTE	B NB			
			C S OO. ORM	B NB			

CERTIFICATION STATEMENT (To Be Completed By An Authorized Official)

STARTING A NEW BUSINESS IN IDAHO

This reference page is provided by the Idaho Transportation Department, Motor Carrier One Stop Shop, to assist motor carriers who may be starting a business in Idaho. While not intended to cover every aspect in detail, it should provide you with enough information to get started. In many cases, the Idaho Motor Carrier Information Manual will explain requirements in more detail.

IDAHO DEPARTMENT OF COMMERCE

The booklet titled "Starting A Business In Idaho" contains a checklist of information you will want to obtain or consider when starting your business.

Idaho Department of Commerce
PO Box 83720
Boise, ID 83720-0093

Phone: (208) 334-2470
Fax: (208) 334-2631
E-mail: info@idoc.state.id.us
Web site: <http://www.idoc.state.id.us>

IDAHO SECRETARY OF STATE

File with the Secretary of State if you intend to transact business in Idaho under an assumed business name. A small booklet titled "Idaho Assumed Business Name Act" and Form 229, Certificate of Assumed Business Name, are available.

Idaho Secretary of State
PO Box 83720
Boise, ID 83720-0080

Phone: (208) 334-2300
Fax: (208) 334-2847
E-mail: sosinfo@idsos.state.id.us
Web site: <http://www.idsos.state.id.us>

INTERNAL REVENUE SERVICE

To arrange for income and other federal taxes, contact:

Internal Revenue Service
Taxpayer Assistance

Phone: 800-829-1040
Web site: <http://www.irs.ustreas.gov>

IDAHO STATE TAX COMMISSION

To arrange for state taxes and to meet fuel requirements (if operating interstate), contact:

Idaho State Tax Commission
PO Box 36
Boise, ID 83722

Phone: (208) 334-7660
or 800-972-7660
Web site: <http://www2.state.id.us/tax/index.html>

IDAHO DEPARTMENT OF LABOR

Form IBR-1, Idaho Business Registration Form, enables you to apply for your required business accounts for three agencies by completing one form. Contact the Idaho State Tax Commission, the Idaho Industrial Commission, or:

Idaho Department of Labor
317 West Main St.
Boise, ID 83735

Phone: (208) 334-6100
Fax: (208) 334-6301
E-mail: info@labor.state.id.us
Web site: <http://www.doe.state.id.us/>

FEDERAL DEPARTMENT OF TRANSPORTATION

To obtain Federal Authority (if operating interstate, for-hire, hauling non-exempt commodities) contact:

Federal Motor Carrier Safety Admin.
3050 Lakeharbor Ln Ste 126
Boise, ID 83703
Phone: (208) 334-1842

IDAHO TRANSPORTATION DEPARTMENT, MOTOR CARRIER ONE STOP SHOP

If you are preparing to register your commercial or farm vehicle for the first time in Idaho, you will want to read all of the information contained in this "Idaho Carrier Information Manual."

Pay particular attention to the IRP section on "New Accounts" if you will be licensing to travel across the state line. The sections on "IRP Record keeping Requirements and Audits," and "Idaho Use Fee Reports and Audits" provide important information regarding the kinds of data and reports you will need to produce once you start operating.

The One Stop Shop holds seminars around the state each year and these information-sharing workshops are highly recommended for newly-licensed motor carriers. In addition to the seminars, motor carriers can make an appointment at the Boise office to receive individual one-on-one instructions and information.

Motor Carrier One Stop Shop
PO Box 7129
Boise, ID 83707-1129

Phone: (208) 334-8611
Fax: (208) 334-2006
E-mail: onestop@itd.state.id.us

Permits - Overlegal & Trip
PO Box 7129
Boise, ID 83707-1129

Phone: (208) 334-8420
Fax: (208) 334-8696

Commercial Drivers License
PO Box 7129
Boise, ID 83707-1129

Phone: (208) 334-8294
E-mail: mcourtne@itd.state.id.us

Web site:
<http://www2.state.id.us/itd/index.htm>

IDAHO MOTOR TRANSPORT ASSOCIATION

This private agency has a number of publications and handbooks specific to the trucking industry.

Web site:
<http://www.truckmaster.com/imta/>

Idaho Motor Transport Assoc.
PO Box 4549
Boise, ID 83711

Phone: (208) 342-3521